CAMPUS ADMINISTRATIVE POLICY JUSTIFICATION

Policy Title: Faculty Transfers
Policy Number: 1008 Policy Functional Area: Academic and Faculty Affairs

Date Submitted: October 5, 2018
Proposed Action: Update
Brief Description: This policy guides the process when faculty from one unit of the University transfers to another unit within the University.

Desired Effective Date: January 1, 2019
Responsible University Officer: Provost and Executive Vice Chancellor for Academic and Student Affairs
Responsible Office: Provost and Executive Vice Chancellor for Academic and Student Affairs
Policy Contact: Associate Vice Chancellor for Academic Operations
Last Reviewed/Updated: September 26, 2018
Applies to: All Campuses

Reason for Policy: On occasion, faculty from one unit of the University transfers to another unit within the University. This policy articulates the processes involved in the transfer of faculty. It applies to all faculty with an appointment of .50 effort or greater.

I. REASON FOR PROPOSED ACTION

This policy was reviewed as part of the CU Denver | CU Anschutz Fall 2018 semi-annual review process. It was modified to ensure consistency with current practice and to move memorandum of understanding guidelines out of the policy itself and into an appendix. This better aligns this policy with the intent of policy 3000, Establishing Campus Administrative Policies.

II. STAKEHOLDER ENGAGEMENT IN THE POLICY REVIEW

Provost (TBD)
Legal (TBD)
N. Viveiros (Associate Vice Chancellor for Academic Operations)
T. Potter (Associate Vice Chancellor for Academic Planning)
B. Metzger (Senior Coordinator, Faculty Affairs)
III. LEGAL REVIEW

A. Do you think legal review would be required for these proposed changes?  

Yes

1. If no, please explain. Policy is not being reviewed—N/A.

2. If yes, what is your plan to get the legal review? Legal EA (S. Shafto) will distribute to appropriate counsel for review

3. Date legal review completed: TBD

4. Person completing legal review: TBD

IV. FISCAL REVIEW: Are there any financial (human resources, technology, operations, training, etc.) or other resource impacts of implementing this policy (e.g., cost savings, start-up costs, additional time for faculty or staff, new systems, or software)?  

Yes

If yes, please explain: