

University of Colorado Denver/Anschutz Medical Campus

Staff Council

Minutes – December 13, 2016

MAIN GOAL: To increase the awareness & understanding of who Staff Council is & what we do.

Present:	
See 12/13/16 Roster.	
Absent:	
See 12/13/16 Roster.	

Call to Order: The regular meeting of the Staff Council (SC) was called to order at 1:04 pm.

Meeting Quorum (a quorum for committee meetings is 50% plus 1 representation): Quorum present.

Approval of Agenda: Chris moved to approve the agenda; Neha seconded motion to approve the December 2016 meeting agenda. Agenda must be modified to update the CU Staff Council Annual Meeting date.

Approval of Minutes: Michelle moved to approve the minutes, Susan seconded motion to approve the November 2016 meeting minutes with corrections.

Treasurer’s Report: Not done.

New Business:

Outside Group” Ad Hoc Committee Motion (see agenda addendum)

- (1) Overview of motion (Carissa Smith)
- (2) Discussion/clarification of intent of motion and who the “outside groups” will be (e.g., UPI, AHEC, other institutions of higher education in the downtown campus)
- (3) Background – Chancellor Ellimen said that if UPI will pay for participation of their staff in SC events, we should include them. They will not be able to be members of SC and SC will not discuss UPI-specific issues.
- (4) The intent of the group is to be focused on this standing issue to relieve normal meeting time from having to discuss outside groups repeatedly.
- (5) VOTE:
 - Affirmative: 13
 - Negative: 5
 - Abstain: 3
- (6) Subcommittee volunteers: Susan Martinez, Michelle Larson-Kreig, Kelly Lambert, PD TBD, Tim Oakberg

Strategic Goal (or goals)

- (1) Breakout session (to be held after the meeting) will have guided conversations so that we can freely and comfortably discuss what we would like to see in terms of SC goals going forward

Rules of Order

- (1) Agenda item will move to next meeting so that Tim can present/participate.

Committee Updates:

UCSC (10 minutes):

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- (1) Faculty assembly chair spoke at their last meeting: benefits and bullying (policy in development via faculty meeting)
- (2) Tuition benefit is also a topic of discussion
- (3) Climate Survey – data is being analyzed and results will be distributed in February 2017
- (4) Chair's Report on the Board Regents meeting
- (5) Tuition Benefit Task force – we have 2 representatives; pilot program in development. President Benson will review the proposal. The goal is to increase the dependent benefit without compromising the employee benefit.

Professional Development (10 mins)

- (1) One professional development event yesterday – Dr. Brenda Allen – was well attended (85+ attendees); last event of 2016.
- (2) In 2017, late January will be an event with Kirk M. (SOM staff) facilitator for a number of things including 7 habits of highly effective people.
- (3) Dr. Allen will come back in the Spring 2017 for part II of the recent presentation (second part to the first presentation)
- (4) There are a few other speaker/session options in development with a goal of “three more spots”
- (5) The committee will evaluate in early 2017 whether or not their current group efforts will continue past April 2017.
- (6) Question – are those sessions recorded? So far no, but this is something for consideration. It is an interesting idea, but will explore possibility (based on comfort of speaker). Michelle can send Cory a speaker consent form and when her team records it costs ~\$16. Could post on the main SC site.

Networking and Campus Engagement (10 mins)

- (1) Please update Event Tracking Form!
- (2) A second day of food bank of the Rockies has been scheduled (Feb. 16-17th PM); sign-up genius forthcoming (max 40 people/day).
- (3) Coats of Colorado generated 325 coats!

Personnel / Legislative (10 mins)

- (1) Kelly provided update – last meeting had to be cancelled
- (2) Tuesday, March 21st will be the CU Day at the Capital
- (3) A few helpful links will be posted on the Catalyst

Staff Appreciation / Recognition (10 mins)

- (1) No updates as JaNet is not in attendance at today's meeting.

Nominations and Elections (10 mins)

- (1) No updates.

Executive (10 mins)

- (1) Did anyone resign since last meeting?
- (2) A member proposed co-sponsoring of events to increase visibility and traction. Proposal – send to PD committee for inclusion on these events' flyers. PD already does a bit of this promotion prior to their

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events for their current and future initiatives, but would be happy to include any other committees announcements. Idea – have a monthly updated flyer with all events that can be included in respective committee meeting invites/flyers. Revise flyer to be more “newsletter like”. The Networking/Engagement committee volunteered to come up with an event “flyer” template. Also, put all events on the main SC calendar. The goal would be to have one spot where everyone can come to for information on current and planned SC events.

- (3) Denver Campus Strategic Plan – Jay and Blake are involved. Short and long-term goals to make the Denver campus better (goal – to be one of the top five things in Denver). The next meeting is next week. Blake and Jay to update us during a future meeting. Bethanny volunteered to participate as Blake’s substitute.

Old Business:

Membership Updates: One person has submitted resignation since the November meeting.

Open Topics:

Years of Service – Blake and Phil to meet with HR on this topic later today. After this meeting, Blake will distribute a call for volunteers to setup and manage the program. Carissa, Karen, Michelle all volunteered to be a part of that group/subcommittee.

Expense Policy – Not discussed; JD not present.

Action Items from this Meeting to be discussed under “Old Business” at next meeting:

Action Item	Person/People Responsible	Due Date
Update Event Tracking form with any events from May-Dec 2016	All	Next Meeting

IMPORTANT DATES:

February 16, 17, 2017 (PM): Food Bank of the Rockies
March 21, 2017: CU Day at the Capital
April 14, 2017: CU Staff Council Annual Meeting

Adjournment:

- Motion to adjourn by Michelle and seconded by Irene the meeting was adjourned at 1:54 pm.
- Next meeting: The next regular Staff Council meeting will be January 10, 2017 at the at the Downtown Campus.

Minutes Submitted by: Nicole Quartiero

Attachments : Not Applicable.