

UNIVERSITY OF COLORADO DENVER/ANSCHUTZ MEDICAL CAMPUS
Staff Council
MINUTES
December 9, 2014

MEMBERS: (Name, # of meetings member attended / total # of meetings held for current Council year [May-April] to date)

Call to Order: The regular meeting of the Staff Council (SC) was called to order at 1:09 PM on 12/09/14 in room P26-MPC-1105 of the ED 1 Building on the Anschutz Campus by Deserae Frisk, Chair.

Meeting Quorum: (a quorum for committee meetings is 50% plus 1 representation): The required quorum of at least 10 was present for this meeting.

Approval of Agenda: Deserae presented the agenda for approval. There were no changes/additions. The agenda was accepted as presented by all in attendance (12-0).

Approval of Minutes: The November meeting minutes were not available due to technical issues therefore, approval of the November meeting minutes was tabled until the January meeting.

Treasurer's Report: The Treasurer's Report was not available due to issues accessing the system. It will be emailed when it can be accessed. Follow-up: Chris sent the Treasurer's Report by email on 12.29.14.

Revised Bylaw Review: We were joined by Carissa Smith of EPA.

- **Discussion:** Deserae reviewed the background on merging Staff Council & EPA and how we arrived to the current point. The working group was formed of volunteers from SC and EPA to develop the draft bylaws. Carissa used SC, EPA as well as Boulder and System Staff Council bylaws to develop the first draft of the bylaws and brought them all together into a google doc then the working group edited and commented on that draft. Hard copies of the draft bylaws were distributed and the group reviewed and discussed it.
- **Decision:** N/A
- **Action:** Carissa and JáNet (with assistance from Kaylene of HR) will work on revising the draft based on the feedback received and will bring the updated document to the next meeting for review.

Motion to Vote for Merging Staff Council and Exempt Professional Assembly: An official vote on the merger was put on the agenda per the motion at the November meeting.

- **Discussion:** Discussion was opened on this item at 2:32pm. Carissa was the only EPA member present and she confirmed that while they (the remaining EPA members) had not yet held an official vote, all EPA members have indicated that they do want to move forward with the merger.
- Deserae clarified that votes will be cast via paper ballot and per the current SC bylaws, proxy votes are not allowed therefore only those present will be allowed to vote.
- Travis made a motion to merge CU Denver Staff Council and Exempt Professional into the newly formed University of Colorado Staff Council at University of Colorado Denver/Anschutz Campus

effective January 1, 2015. Kyla seconded and votes were cast by paper ballot. Quorum was present for the vote.

- JáNet and Kaylene collected ballots and left the room to count them.
- **Decision:** The motion was approved by a vote of 10 in favor to 2 against.
- **Action:** EPA will need to vote to officially dissolve then merge with SC. Deserae announced that any EPA members who wish to continue membership will be appointed to the newly formed Staff Council by the Chair. The Communications Committee will work on an official announcement plan. The bylaws working group will continue to work on merging the bylaws for presentation at the January meeting and vote at the February meeting. The draft will then need to go through review by legal before the SC elections.

UCSC Updates: JáNet gave an update from the November meeting.

- **Discussion:** The All-Staff Council Meeting will be held on April 3rd in Denver
- Faculty Assembly is taking the lead on the tuition benefit proposal
- There are a few policies coping up for review. Deserae will send the Policy Updates to the Legislative Committee.

Other Announcements:

- Veronica will send the 2015 meeting calendar and Outlook invitations.
- If anyone needs their SC letter resent to supervisor, please let Veronica know.
- Veronica will also make sure notices regarding the April All-Staff Council Retreat is sent to supervisors.

Adjournment:

- Travis motioned to adjourn the meeting, JáNet seconded and the meeting was adjourned at 2:57pm
- Next Meeting: The next regular SC meeting will be held on January 13, 2015 in the Chancellor's Conference Room of the Lawrence Street Center on the Downtown Denver Campus.

Minutes Submitted by: JáNet Hurt

Attachments (When Applicable, Available Upon Request)
