Call to Order: The regular meeting of the Staff Council (SC) was called to order at 1:05 PM on 8/13/13 in DC Chancellor’s Conference Room – Lawrence Street Center by Deserae Frisk.

Roll Call: All members in attendance introduced themselves for those who missed last month’s meeting.

Meeting Quorum: (a quorum for committee meetings is 60% representation) The required quorum of at least 10 was present for the meeting.

Approval of Minutes: The minutes of the June meeting were approved as submitted, by Melissa Ledezma and seconded by Maureen Christensen.

Approval of Agenda: The Agenda as written for the 8/13/13 meeting was accepted by Veronica Paradise and seconded by Michelle Medal.

Items for Discussion/Decision and/or Reports (should follow items listed on meeting agenda)

1) Treasurer’s Report:
   • Discussion: The budget showed there is $15,500 for the year.
   • Decision: N/A
   • Action: N/A

2) UCSC Report:
   • Discussion: We still need one more full time member.
     i) Decision: N/A
     ii) Action: N/A

3) Appreciation:
   • Discussion: Currently up to date on EOM.
• **Decision:** N/A
• **Action:** Email when voting on nominations, send calendar invites when EOM celebrations scheduled.

4) **Communication:**
• **Discussion:** Meeting agendas and minutes should be open to anyone on our website.
• **Decision:** N/A
• **Action:** Update University calendar, announce EOM’s. Let other’s come to EOM celebration. Update EOM pictures and comments.

5) **Service:**
• **Discussion:** Continue to work with Jewell Elementary. Not just for holidays.
• **Decision:** N/A
• **Action:** What are the ongoing needs of Jewell Elementary? Crayons to Calculators? Still do holidays, but simplified.

6) **Professional Development:**
• **Discussion:** Needs to sort out calendar. Consider having Health & Wellness teach about ergonomics in the office for September. Call our contacts and partner with other groups.
• **Decision:** N/A
• **Action:** Use past evaluations forms and surveys to see what people want to learn about. Seminars once a month? Every other month?

7) **Events:**
• **Discussion:** Pancake Breakfasts, desert bars, social gatherings.
• **Decision:** No Halloween Party, Campus Life might pick it up. No Holiday Party at AMC. No safety fair.
• **Action:** Organize a consolidated social event for both campuses? Get administrative support? AMC block party, September 20th. Deserae to email scheduling for block parties.

8) **Adjournment:**
• The meeting was adjourned at 2:40pm.

Next Meeting: The next regular SC meeting will be on September 10, 2013 from 1-3PM on AMC, M24-304/305 Nighthorse Campbell bldg.

9) **Minutes Submitted by:** Melissa Ledezma
10) **Attachments** (When Applicable, Available Upon Request)