

UNIVERSITY OF COLORADO DENVER/ANSCHUTZ MEDICAL CAMPUS

Staff Council

MINUTES

August 13, 2013

MEMBERS: (Name, # of meetings member attended / total # of meetings held for current Council year (May-April) to date)

Present:	
Frisk, Deserae, Chair, 3/3	Smith, Jennifer M., Parliamentarian 3/3
Christensen, Maureen, 2/3	Paradise, Veronica, Treasurer, 3/3
Medal, Michelle, Co-Vice Chair, 2/3	Romero-Moore, Agnes, 2/3
Hodges, Chris. 3/3	Southern, Tammy, 2/3
Jones, Kyla, 3/3	Ledezma, Melissa, Secretary, 2/3
Jackson, Kevin, 1/3	Jacobs, Kevin
Absent:	
Petty, Phillip, 1/3	Eyer, Erica, 2/3
Kotecha, Magan, 0/3	Nixon, Grant, 1/3
Mosley, Tonia, Co-Vice Chair, 1/3	Sandoval, Everlyn, 1/3

Call to Order: The regular meeting of the Staff Council (SC) was called to order at 1:05 PM on 8/13/13 in DC Chancellor's Conference Room – Lawrence Street Center by Deserae Frisk.

Roll Call: All members in attendance introduced themselves for those who missed last month's meeting.

Meeting Quorum: (*a quorum for committee meetings is 60% representation*) The required quorum of at least 10 was present for the meeting.

Approval of Minutes: The minutes of the June meeting were approved as submitted, by Melissa Ledezma and seconded by Maureen Christensen.

Approval of Agenda: The Agenda as written for the 8/13/13 meeting was accepted by Veronica Paradise and seconded by Michelle Medal.

Items for Discussion/Decision and/or Reports (should follow items listed on meeting agenda)

1) Treasurer's Report:

- **Discussion:** The budget showed there is \$15,500 for the year.
- **Decision:** N/A
- **Action:** N/A

2) UCSC Report:

- **Discussion:** We still need one more full time member.
 - i) **Decision:** N/A
 - ii) **Action:** N/A

3) Appreciation:

- **Discussion:** Currently up to date on EOM.

- **Decision:** N/A
 - **Action:** Email when voting on nominations, send calendar invites when EOM celebrations scheduled.
- 4) **Communication:**
- **Discussion:** Meeting agendas and minutes should be open to anyone on our website.
 - **Decision:** N/A
 - **Action:** Update University calendar, announce EOM's. Let other's come to EOM celebration. Update EOM pictures and comments.
- 5) **Service:**
- **Discussion:** Continue to work with Jewell Elementary. Not just for holidays.
 - **Decision:** N/A
 - **Action:** What are the ongoing needs of Jewell Elementary? Crayons to Calculators? Still do holidays, but simplified.
- 6) **Professional Development:**
- **Discussion:** Needs to sort out calendar. Consider having Health & Wellness teach about ergonomics in the office for September. Call our contacts and partner with other groups.
 - **Decision:** N/A
 - **Action:** Use past evaluations forms and surveys to see what people want to learn about. Seminars once a month? Every other month?
- 7) **Events:**
- **Discussion:** Pancake Breakfasts, desert bars, social gatherings.
 - **Decision:** No Halloween Party, Campus Life might pick it up. No Holiday Party at AMC. No safety fair.
 - **Action:** Organize a consolidated social event for both campuses? Get administrative support? AMC block party, September 20th. Deserae to email scheduling for block parties.
- 8) **Adjournment:**
- The meeting was adjourned at 2:40pm.
- Next Meeting: The next regular SC meeting will be on September 10, 2013 from 1-3PM on AMC, M24-304/305 Nighthorse Campbell bldg.
- 9) **Minutes Submitted by:** Melissa Ledezma
- 10) **Attachments** (When Applicable, Available Upon Request)
-