

University of Colorado Denver Staff Council Meeting Minutes

May 8, 2012

1:00 p.m. - 3:00 p.m.

Video Conference

Anschutz Medical Campus (AMC) - Health Sciences Library, Teaching Lab 3, 1st Floor, Rm. 1410
Denver Campus (DC) – 1380 Lawrence Street, LSC Building, Chancellor's Conference Room, 14th Floor

Our Vision

Serve the common good of all University of Colorado Denver staff, communicate with a credible voice and council visibility; advocate to promote an inclusive, transparent environment, and engage staff at all levels of the university community. Staff Council shall promote unity, cooperation, and loyalty among all employees of the University of Colorado Denver.

Meeting Called To Order By: Deborah Makray at 1:15 p.m.

Member Attendees: Vincente Chavez, Deserae' Frisk, Roland Gabeler, Deborah Makray, Veronica Paradise, Joseph Martinez, Phillip Petty, Beverly Roush, Jennifer Smith, and Jennifer Williams.

Guest(s): Kevin Jacobs and Julie Palmer from Human Resources (HR), and Lori Williams.

Agenda review: Council motioned to approve agenda; motioned carried.

Meeting Minutes from February, 2012 and March, 2012: There were a couple of edits to the minutes. Council motioned to approve the minutes; motioned carried.

Treasury Report, Everlyn Sandoval: As of the end of April, 2012 the balance is \$5,346.00.

Speaker(s):

Mary S. Williams, Coordinator, CU Employee Learning and Development: Mary introduced the SkillSoft Online Courses available to all CU employees'. There are over 7,000 online courses, videos, reference material and books; additionally, you can obtain an official certification for certain courses. SkillSoft is available online 24 hours a day; take at your own leisure. Some courses are tracked through your employee identification number. Mary provided handouts; a guide on SkillSoft Online Resources and a quick guide to the site's features (refer to handouts for details).

New Business:

New University of Colorado Denver Staff Council members were introduced.

Committee Reports and Committee Work:

Chancellor's Campus Life Committee, Deborah Makray: This committee is no longer under the Chancellor's Office. Kevin Jacobs stated this committee has moved under the direction of HR, of which the committee will be consolidated with the employee recognition program in HR.

Communications, Melissa Ledezma: No updates.

Diversity, Deborah Makray: No updates.

Election, Jennifer Williams: The Officer ballot is in the works. Submit nominations for the Officer's Election to Jennifer Williams or Vincente Chavez. Council discussed Officers, DC and AMC Representative vacant seats and eligibility.

Jennifer Williams asked if the Council can vote on individuals that did not make it on the member's ballot. The Executive Committee to further discuss accepting those individuals as members. There were no objections to add as members if they meet the criteria.

Q: Can new members vote?

A: Yes.

Deserae' Frisk suggested for the Council to accept the nominees outside of the voting period for members and officers, as for vacant seats need to be filled.

New member and retreat letters go through Kevin Jacobs and Kevin will have the Chancellor sign and send them out.

Employee of the Month (EOM), Jennifer Williams: May, 2012 EOM is Becky Emerson, recognition is scheduled for May 16, 2012 at 3:00 p.m., DC, LSC Building, Room 725.

Have two (2) pending nominations, which are incomplete.

Governance, Deborah Makray: Report was sent to members via Staff Council server's list. There were no questions for Deborah.

Legislative, Deborah Makray: Report was forwarded to members via Staff Council server's list. There were no questions for Deborah. Refer to the Office of Government Relations website for current Legislation activity as well.

Staff Appreciation, Jennifer Williams: Planning for future events.

Statewide Liaison (SLC), Joseph Martinez, Vice President: Velma Parker is the Secretary for SLC, and Jennifer Williams is the Central Representative. Joseph, Jennifer, and Velma attended the ALL Staff Council retreat. Joseph provided the notes from the SLC Retreat on April 13, 2012 in Glenwood Springs, CO. Joseph reported most of the meeting's discussion was pertaining to elections, meeting schedule and subcommittee goals (refer to handout for details). Joseph and the SLC President met with the Executive Director of Department of Personnel and Administration (DPA), Kathy Nesbitt; SLC's goal with DPA is to enhance and build a stronger relationship between DPA and Higher Education. Joseph provided handouts from the meeting, such as the Letter to the Governor and the Chair of the Joint Budget Committee regarding the Staff Annual Compensation Survey report for FY2012-2013, of which includes the findings and recommendation, and the FY2010-2011 Annual Report for Colorado State Employee Assistance Program (CSEAP) (refer to handouts for details).

UCSC, Deborah Makray: No updates.

Meeting adjourned at 2:57 p.m.: Roland Gabeler motioned to adjourn the meeting; Joseph Martinez seconded the motion; motioned carried.

The Next University of Colorado Denver Staff Council Meeting:

University of Colorado Denver Staff Council all day retreat

June 29, 2012

Daniels Fund Building

8:30 a.m. - 3:30 p.m.

University of Colorado Denver Staff Council web site: <http://www.ucdenver.edu/staffcouncil>

Minutes respectfully submitted by Julie Palmer, Human Resources at the University of Colorado Denver, and Jennifer Williams.