

UC Denver Staff Council Meeting Minutes

Video Conference

September 13, 2011

1:20 p.m. - 3:20 p.m.

AMC - Health Sciences Library, Video Conference Room 3202, 3rd floor

DC - 1380 Lawrence Street; LSC Building, Chancellor's Conference Room, 14th floor

Our Vision

Serve the common good of all UC Denver staff, communicate with a credible voice and council visibility; advocate to promote an inclusive, transparent environment, and engage staff at all levels of the university community. UC Denver Staff Council shall promote unity, cooperation, and loyalty among all employees of the University of Colorado Denver.

Meeting Called To Order By: Deborah Makray at 1:28 p.m.

Member Attendees: Pereze Banks, Vincente Chavez, Maureen Christensen, Pam Erickson, Deserae Frisk, Roland Gabeler, Magan Kotecha, Deborah Makray, Joseph Martinez, Phillip Petty II, Everlyn Sandoval, and Jennifer Williams.

Guest(s): Kevin Jacobs and Julie Palmer from HR (Human Resources) and eight guests attended the meeting.

Agenda review: No revisions to the agenda; Joseph Martinez motioned to approve the agenda; stand as approved by Deborah Makray.

Meeting Minutes from August 9, 2011: There were a few edits to the minutes; Council motioned to approve the minutes; motioned carried.

Treasury Report, Everlyn Sandoval: Balance is \$16, 155.00, which is not including costs for the June, 2011 retreat.

Speaker(s):

Dr. Gina Moore, PharmD, Department of Clinical Pharmacy; "Medication Therapy Management" (MTM) presentation: Dr. Moore began the presentation by introducing Steven Smith, PharmD. Dr. Moore and Dr. Smith will be available on October 1, 2011 to assist employees' to better understand, manage and answer questions on their prescribed or non-prescribed medications, and can provide recommendations to the employee's health provider/doctor. The benefit is available to employees and dependents. Contact Dr. Moore to schedule a time or you may walk-in. For now, a MTM clinic will be available only at AMC; anticipate having a MTM clinic at DC, Boulder, Colorado Springs campuses, and at A.F. Williams located at Lowry and Stapleton.

Q: Can we email you a question or drop-in?

A: Yes, but confidentiality via email is being discussed and you may drop-in.

Q: Can we ask questions regarding the health risk of a specific medication?

A: Yes and any questions regarding health risk or side effects.

Risa Heywood, Health and Wellness - "Presentation about "Be Colorado": Risa provided a handout of the presentation (refer to handout for details). The "Be Colorado" Health and Wellness program will launch tomorrow. The program is a benefit offered to employees' enrolled under the University's Health and Welfare Trust Health Insurance plans. Risa spoke on the five "Be" dimensions aligned with the University's health and wellness program mission. The goal is to have 30%-50% participation in the online health assessment. Once you have completed the health assessment, you will receive a personal health and wellness coach.

Risa encourages all to participate in the free health screening, beginning on September 29, 2011. Your name will go in the drawings for an ipad if you sign up for the health screening and complete the online health assessment questionnaire. A schedule of the free health screening and additional information on the various "Be Colorado" wellness journey is available at www.BeColorado.org.

New Business and Reminders

Deborah Makray: Did everyone receive the "Colorado Wants to Know Survey?" Some Council members replied, no; and some Council members do not recall receiving the survey. The survey is due to complete on by September 16, 2011. The survey questions are in regards "how it is to work for the State of Colorado as a State employee." Deborah will email the survey information and encourages the Council to get the word out to Classified employees and to complete the survey.

Q: Is the survey for just for Classified staff?

A: No, for all employees for of State of Colorado.

Q: Who is conducting the survey?

A: It's a Governor's survey.

-A UC Denver Staff Council Newsletter hotlink has been established. If you did not receive the September Newsletter, it is posted at the UC Denver Staff Council website.

-Jeff Parker, UC Denver, Vice Chancellor of Administration and Finance is invited to speak at the November meeting.

-Kathy Nesbit, Department of Personnel and Administration (DPA), is not available to attend one of our fall meetings at this time; however, she is scheduled to speak at the UCSC meeting in February, 2012.

-Deborah Makray asked if the Adopt-A-School project was organized by the UC Denver Staff Council and how are the schools selected?

A: It is DC's charity project, and Colfax Elementary school has been the selected school for many years.

Everlyn Sandoval suggested AMC to Adopt-A-School in Aurora; North Middle School or Park Lane Elementary School.

Deserae Frisk volunteered to seek for Aurora and/or Denver Schools to consider for the project.

Deborah would like to continue this charity project; contact Deborah if you have any information regarding this charity project.

-EOM (Employee of the Month) Award, Council members: A monetary reward and a gift bag, which the award total is around \$75.00.

Jennifer Williams suggested to increasing the monetary amount.

Q: When was the last increase?

A: Not sure.

Q: What is the process to increase the amount?

A: Kevin Jacobs: The budget for UC Denver Staff Council will not increase at this time; it is up to the Council to decide on the award(s).

It was suggested that the monetary amount is increased to \$100.00 and to eliminate the gift bag. Deborah motioned to vote on the suggestion and motioned carried; Kevin concurred, and he requested to inform Cindy Melvin in HR of the increase.

Deborah does not want the award listed on the UC Denver Staff Council website. Julie Palmer volunteered to ensure the amount of the award is not currently listed.

Committees and Committee Work

Put yourself on a committee

Elect a Chair for your committee

Communications: No report.

Diversity, Perez Banks: Perez contacts the Diversity Office once a month for news, and/or for upcoming events; no events scheduled at this time.

Elections, Jennifer Williams and Vincente Chavez: They have not received any responses; ballot was sent via email to Classified staff. It was suggested to resend to ballot.

EOM, Jennifer Williams: Currently, two nominees for the month of July, 2011.

Governance, Deborah Makray: No luncheon or no report.

Legislative, Deborah Makray: Deborah has emailed Council members with the link to updates on Legislative matters. Deborah encourages the Council to go to CU's Office of Government Relations website, very informative page on Legislative matters that impact Classified staff and Higher Education.

Staff Appreciation, Jennifer Williams: DC Halloween breakfast is scheduled for October 31, 2011, and at AMC is being determined. Deborah is to compose the announcement for the DC Halloween breakfast. The 2012 spring luncheon has not been scheduled yet; this event will be held at the DC and AMC as it was this year. It was suggested to schedule AMC for the month June or April and a BBQ.

Statewide Liaison, Joseph Martinez, VP: The next meeting is November 4, 2011 at CSU. A handout was provided, which is a memorandum from Jill Pollock on a "Call for Health Plan Design Ideas." The memorandum is on how staff can be involved and voicing recommendations for improving our health plans (see handout for details). The website is being redesigned and the website is www.slccolorado.org. Joseph suggested an open dialogue with DPA to discuss the many aspects of being a State employee and employed by Higher Education.

UCSC, Deborah Makray and Perez Banks: The meeting was on August 8, 2011. Deborah and Perez introduced their Staff Council representation.

Jill Pollock discussed wellness in the work place; launching in October, 2011. Jill went on to speak about the compensation pool for Exempt Professional staff and the reported revenue.

Q: What is the difference between Exempt Professional staff and Classified staff receiving an increase in pay?

A: Kevin Jacobs; Exempt Professional employment is governed by the University Regent's compensation rules/procedures and State Classified employment is governed by the State of Colorado compensation rules/procedures. Exempt Professional staff will receive an increase up to 3%, which is determined by the student enrollment revenue. Classified staff may receive a non-based building pay incentive, which is being discussed; Kevin clarified that this is not a pay adjustment from State Government; it is incentive pay from our University.

Meeting adjourned at 3:28 p.m.: Council motioned to adjourn; motion carried.

The Next UC Denver Staff Council Meeting:

AMC (Anschutz Medical Campus)

October 11, 2011

1:20p.m. - 3:20 p.m.

Health Sciences Library, Teaching Lab 3, 1st Floor, Room 1410

Aurora, CO 80045

UC Denver Staff Council web site: <http://www.ucdenver.edu/staffcouncil>

Minutes respectfully submitted by Julie Palmer, Program Generalist at UC Denver Human Resources.