

UC Denver Staff Council Meeting Minutes

Video Conference Meeting

March 8, 2011

1:20 p.m. -- 3:20 p.m.

**Anschutz Medical Campus (AMC) - Health Sciences Library, Teaching Lab 3, 1st Floor, Room 1410
Denver Campus (DC) - 1380 Lawrence Street, LSC Building, Chancellor's Conference Room, 14th Floor**

Our Vision

Serve the common good of all UC Denver staff, communicate with a credible voice and council visibility; advocate to promote an inclusive, transparent environment, and engage staff at all levels of the university community. UC Denver Staff Council shall promote unity, cooperation, and loyalty among all employees of the University of Colorado Denver.

Meeting Called To Order By: Deborah MaKray at 1:28 p.m.

Member Attendees: Pereze Banks, Linda Braddy, Vincente Chavez, Maureen Christensen, Pam Erickson, Roland Gabeler, Simon Lobe, Deborah Makray, Joseph Martinez, Mary Mauck, and Jennifer Williams.

Guest(s): Kevin Jacobs, and Julie Palmer from HR. A total of seven (7) guests attended the meeting at AMC and DC.

Agenda review: There were no additions or revisions to the agenda, Joseph Martinez motioned to approve the agenda and Lindy Braddy seconded the motion; motion carried.

Meeting Minutes from February 8, 2011: There were no minutes to approve from February 8, 2011 meeting. Mary Mauck will resend her February meeting notes to Deborah MaKray.

Treasury Report: Balance reported is \$16,000.00.

Speaker(s)

Kevin Jacobs, Assistant Vice Chancellor (AVC) of UC Denver Human Resources:

Kevin briefly spoke on the Bills that may impact Higher Ed, Classified Staff and PERA.

-Proposing to extend the 2% PERA employee deduction another year.

-Proposing to increase member contribution rate by 2.5 percent.

-Higher Education Efficiency Bill; state colleges and universities greater autonomy in use of student fees, personnel matters and/or construction administration projects.

-Health Benefits proposals are introduced in the Long Bill; you may review the proposals on the Department of Personnel (DPA) web page.

The Budget Office /Office Policy and Fiscal of Analysis tracks the General Assembly sessions; you may go to their website for additional Bills and for details of the Bills at:

<http://ucdenver.edu/about/departments/Budget/Legislation/Pages/Endof2011sessionhighlights.aspx>

Dennis Gatlin, COPERA: Dennis spoke about member PERA benefits, and Benefit Recipients. Dennis provided PERA ink pens, the Summary Annual Financial Report for fiscal year ending December 2009, and a document on Member and Benefit Recipients by County as of January, 2011, and the Official Newsletter for Colorado PERA Ambassadors, of which all the hand outs provide details on the topics Dennis spoke about today. Dennis addressed PERA's funding shortfall and how and why it happened. Dennis adjourned his presentation on describing the PERA long-term sustainability and PERA's future funding plan.

New Business

-EOM (Employee of the Month) Search, Deborah MaKray: There are no EOM nominations. How should we market for nominations?

Marketing Suggestions: Post nomination form/information in break rooms and elevators; send via General Announcement; publish in the Staff Council's Newsletter, the Net and place on the new events calendar.

-UC Denver Staff Council Retreat: Scheduled for June 17, 2011, at the Daniel Funds Building; 8:00 a.m. to 4:00 p.m.

Suggested topics or speakers: UC Denver Interim Chancellor; State; Department of Personnel (DPA) on new business impacting classified staff; Power of Leadership training...Leadership lesson by Dr. Suess; Deborah MaKray will research on how much time a training session requires.

-Election for UC Denver Staff Council Members:

New members are announced at the All Staff Council Conference.

Vincente Chavez reported, only one nominee so far. Deborah MaKray mailed out information at DC, and Vincente Chavez hand delivered information and word of mouth at AMC. Jennifer Williams confirmed there is only one nominee and she has campus mailed out nomination flyers. Joseph Martinez will assist with the distribution of the flyers.

Election announcement was suggested to send out via Activities Announcement.

Kevin Jacobs will provide the letter to the new elected member's supervisor. **A reminder from Kevin Jacobs that any Staff Council activities and participation conducted is regular scheduled work time and is not Administrative Leave.** Kevin Jacobs also mentioned to be attentive to your position being eligible for overtime (non-exempt). Overtime is thereafter, 40 hours of work in that given week, and it is required to receive an approval from your supervisor to work any overtime.

-Meeting attendance and committee participation, Deborah MaKray:

How do we feel about the amount of members that we have currently?

Do we need the amount of members stated in the UC Denver Staff Council By-Laws? Kevin Jacobs recommended an evaluation of the current By-Laws, and to consider if the amount of members to require is logical and/or realistic.

How can we increase members to attend the meetings?

How can we encourage members to participate on committees? Committee members are highly needed.

How can we enhance member commitment? It was suggested to discuss at the UC Denver Staff Council Retreat. Provide your thoughts and/or ideas to Deborah MaKray.

Committee Reports:

Staff Appreciation, Deborah MaKray and Jennifer Williams: Planning a Staff Appreciation Luncheon at DC and AMC before June 30, 2011. Luncheon suggestions: Have DC luncheon on the bridge; schedule luncheon a minimum of two (2) hours; provide a lunch gift card for encouragement to attend the luncheon; an open house set-up, may be scheduled during lunch hours and/or before 3:00 p.m.

Campus Life, Mary Mauck: Committee is planning the calendar of events. The Zoo event may not be on the calendar.

Communications, Deborah MaKray on behalf of Melissa Ledezma: Not enough articles to publish the UC Denver Staff Council Newsletter. The Newsletter is published quarterly, i.e., if we have enough articles to publish.

Diversity, Perez Banks: Attended a group meeting on Black History Month; discussion was regarding Multi Cultures; 9 News Anchor, Brenda Allen was present. Perez met the Dean. Diversity is preparing a list of Diversity events. Perez to write up an article on Cultural Diversity and the article may be published in the UC Denver Staff Council Newsletter.

Governance, Deborah Makray: Group discussed the change of Metro College being identified as a B University; admission creep, duplication of courses; implies mission is different than what has been established. The final Accreditation results will be available on April 4, or 5, 2011.

Legislative, Tracy Anderson: No report

Statewide Liaison, Velma Parker: No report

UCSC: All Staff Council Conference, April 15, 2011, of which will include the Service Excellence Award presentation.

Meeting adjourned at 3:45 p.m.: Motion to adjourn the meeting by Charita Thompson; motion carried.

The Next UC Denver Staff Council Meeting:

All Staff Council Conference

Friday, April 15, 2011

8:00 a.m. - 3:00 p.m.

1800 Grant Street

Denver, CO

UC Denver Staff Council web site: <http://www.ucdenver.edu/staffcouncil>

Minutes respectfully submitted by Julie Palmer, UCD Human Resources.