

## UC Denver Staff Council Meeting Minutes

July 12, 2011

1:20 p.m. -- 3:20 p.m.

Anschutz Medical Campus (AMC) - Health Sciences Library, Teaching Lab 3, 1<sup>st</sup> Floor, Room 1410

### Our Vision

Serve the common good of all UC Denver staff, communicate with a credible voice and council visibility; advocate to promote an inclusive, transparent environment, and engage staff at all levels of the university community. UC Denver Staff Council shall promote unity, cooperation, and loyalty among all employees of the University of Colorado Denver.

**Meeting Called To Order By:** Deborah Makray at 1:28 p.m.

**Member Attendees:** Pereze Banks, Maureen Christensen, Pam Erickson, Deserae Frisk-new member, welcome aboard, Roland Gabeler, Magan Kotecha, Melissa Ledezma, Deborah Makray, Mary Mauck, Phillip Petty II-new member, welcome aboard, Velma Parker, Everlyn Sandoval and Jennifer Williams.

**Guest(s):** Kevin Jacobs (KJ), and Julie Palmer from HR. One guest attended the meeting.

### Agenda review:

**Meeting Minutes from May 10, 2011:** There were revisions to the minutes. Council members submitted their revisions to Julie Palmer. Deborah Makray motioned to approve the content of the minutes; Melissa Ledezma seconded the motion; motioned carried.

**Treasury Report:** Fiscal Year (FY) end balance is \$4,510. \$3,000 will go to the Chancellor's Campus Life Committee for the Elitch's event in August, 2011. The remainder will roll over into the new budget. Kevin commented, no current discussions on changing the budget.

**Speaker(s):** No invitation to speakers for the July, 2011 meeting.

### Planning/Other Business

**Deborah Makray:** Should we conduct a survey to classified staff asking what is expected from our Council, what topics and/or guest speakers, and is the monthly meeting scheduled time conducive for people? There is some concern about "over surveying" staff. If a survey is composed, Christine Stroup-Benham is the contact for an approval of the survey.

-Speaker suggestion(s): Department of Personnel and Administration; Rich Gonzales, Executive Director has been replaced by Kathy Nesbitt. Kevin commented, a good time to invite DPA is "fall" which DPA should have an idea of legislative matters impacting Classified staff; a good time to invite a speaker from PERA (Dennis Gatlin) would be early spring (March meeting).

**Q:** Has the Chancellor's letter for UC Denver Staff Council participation gone out?

**A: Kevin Jacobs:** Letters will go out once the Chancellor's returns from vacation.

**Q:** When does the Classified Staff Compensation Plan come out?

**A:** The compensation results are included in the Governor's budget and submitted around November and is a proposal included in the legislative "Long Bill", which is approved by legislation.

The Regents voted and passed a 3% increase for Faculty/Exempt professional staff; never is that flat amount, the percentage will be based on tuition, enrollment, merit and pay equity.

HB1301 passed, which included a pay incentive for Classified Staff; the pay incentive is a one-time pay amount, non-based, meaning is not an increase towards your current based monthly pay. Implementation maybe in December, 2011 or January, 2012; implications are being discussed.

**Q:** Are there intentions to reduced Classified positions with Exempted position process?

**A:** No. There are specific Staff Classified Occupational groups that do not meet the Exempt position criterion. Suggested that a Classified employee should not request their position to be exempted due to the increase for Exempt Professional staff or leave accrual differences.

**Q:** How can one obtain information on becoming Exempt and the leave differences for Exempt vs. Classified staff?

**A:** A chart is available on Human Resources (HR) website at

[http://www.ucdenver.edu/about/departments/HR/FormsTemplatesProcesses/Documents/Word/CLASSIFIEDVSEXE\\_MPT.xls](http://www.ucdenver.edu/about/departments/HR/FormsTemplatesProcesses/Documents/Word/CLASSIFIEDVSEXE_MPT.xls) or contact HR at (303) 315-2700.

**Q:** Anticipating any more offers for voluntary furlough days?

**A:** No. Voluntary furlough is a tool to prevent layoffs and to balance the budget. Is not a benefit to the employee; an employee does not receive paid, but will receive their current leave accrual rates.

**Q:** What is being discussed in regards to tuition for employees'?

**A:** UC Denver employees' are allowed 9 credits; considering to include eligible dependents (undergrad); eligible dependents using the credits that the employee has not used; eligible dependant can only enroll at the campus that the employee is employed; employee being able to use the credits at our other campuses. Implementation maybe "fall" year of 2012.

-Mary Mauck former UC Denver Staff Council Chair, past on an envelope of former Staff Council information to the current UC Denver Staff Council Chair, Deborah Makray. Deborah is to past on the envelope/information to the new Chair, when applicable. Mary Mauck has a cabinet and two boxes of UC Denver Staff Council information to pass on. Kevin Jacob and Julie Palmer in HR will plan to obtain and store the information from Mary Mauck, former Chair.

-UC Denver Staff Council Newsletter; Communications Committee, Melissa Lezema, Chair: Newsletter is disseminated quarterly, which is fine, but needs more topics. Melissa updates the email and provides information to update the website. This committee needs another member to participate on this committee.

### **Upcoming Events**

-Elitch's Garden: August 13, 2011; reserved tent for UC Denver and free lunch.

**Q:** Can the Elitch ticket be used on a day other than the event day?

**A:** Yes, but a free lunch is not included.

-Golf Tournament: August 19, 2011, details forthcoming.

-Employee Recognition by invitation only: July 20, 2011 in the Tri-visible room at AMC Research 2. Hosted by the Chancellor; honored with lunch and gifts. Recognition attendees include EOM, retirees and employee years of service (5 year increment).

### **Committee Evaluation (Committees and Participants)**

Deborah Makray informed new members that participation on a committee is required and find a committee that is short of participants.

-AMC Representative: Perez Banks

-Chancellor Campus Life: Deborah Makray

-Communications: Melissa Ledezma, Chair; Deborah Makray

-DC Representative: Vacant

-Diversity: Perez Banks

-Elections: Vincente Chavez; Jennifer Williams

-Executive Committee: Deborah Makray, Chair; Vincente Chavez, Co-Chair; Jennifer Williams, Co-Chair; Secretary, vacant; Treasurer, Evelyn Sandoval

-Governance: Deborah Mckray

-Legislative: Vincente Chavez

-Staff Appreciation: Maureen Christensen; Pam Erickson; Jennifer Williams, Chair

-Statewide Liaison: Joseph Martinez, Co-Chair; Velma Parker; Jennifer Williams, Central Representative

-UCSC Representative: Perez Banks; Deborah Mckray

**Meeting adjourned at 3:20 p.m.:** Council motioned to adjourn, Roland Gabeler seconded the motion; motion carried.

**The Next UC Denver Staff Council Meeting:**

Video Conference

September 13, 2011

1:20 p.m. – 3:20 p.m.

AMC - Health Sciences Library, Video Conference Room 3202, 3rd floor

DC - 1380 Lawrence St., LSC Building, Chancellor's Conference Room, 14th floor

UC Denver Staff Council web site: <http://www.ucdenver.edu/staffcouncil>

Minutes respectfully submitted by Julie Palmer, Program Generalist at UC Denver Human Resources.