UNIVERSITY OF COLORADO DENVER
EXEMPT PROFESSIONAL ASSEMBLY (EPA)
Board Meeting
Wednesday 10.19.2011 12:00pm

MINUTES

A. Call to Order:
The general meeting of the EPA was called to order at 12:15pm on Wednesday, October 19th, 2011 at the Anschutz Medical Campus and Downtown Campus by Leeann Fields, President.

B. Attendance:

<table>
<thead>
<tr>
<th>Officers Present:</th>
<th>Members At Large Present:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leeann Fields, President</td>
<td>Omar Montgomery, DC</td>
</tr>
<tr>
<td>Danny Felipe Morales, Vice</td>
<td>Joey Failma, AMC</td>
</tr>
<tr>
<td>Terry Dargevics, Treasurer</td>
<td>Kerri Martinez, AMC</td>
</tr>
<tr>
<td>Cameron Cook, Secretary</td>
<td>Resa Cooper-Morning, DC</td>
</tr>
<tr>
<td>Naomi Wahls, Tech Coordinator</td>
<td></td>
</tr>
<tr>
<td>Jason Robinson, Ex Officio</td>
<td></td>
</tr>
</tbody>
</table>

Meeting Quorum: The required quorum was present for the meeting.

C. Minute Approval:

1. EPA General Meeting Minutes (10.19.11)
   A. Minutes unanimously approved by all present. No abstentions.

D. Old Business

1. Website Update
   a. Welcome
      - Chancellor Wartgow is strongly recommending that all system websites remain up to date.
   b. Meeting Minutes
      - What time frame to post minutes to website.
      - Post last 6 months of minutes on the meeting web page.
      - Prior ones will be accessible via an “archive” below the current minutes list.
   c. Hot topics
      - Will archive old topics under new link “Archived Hot Topics”

2. EPA Board Membership
   a. Pics for Omar and Joey

3. Access to EPA Share Drive
   a. Three board members currently without access: Kerri Martinez, Cameron Cook, Joey Failma.
   b. IT aware of situation and making arrangements. Should have update on access soon.

4. Welcome New List of Employees
5. **Tracking general meeting attendance: what to do with data?**
   a. Sent to Tech Coordinator to post on EPA webpages
   b. Possess list to track eligible attendance award candidates
   c. Chancellor Wartgow agrees to send thank you letter to EPA members who attend 3 or more meetings.
   b. Leave numbers for total attendance in meeting minutes.

6. **Relationships with Classified Staff Org**
   a. Contact made with Deborah Makray - CSO President
   b. Bullying workshop - Cosponsoring with CSO and Ombuds. EPA providing desserts to both sessions in Oct. 2011
   c. Halloween Breakfast - Downtown (10/31). EPA will try to organize Door Prize Contributions to Events. Donations Due to EPA Pres. by Wednesday, October 27th
   d. Winter Fest event - AMC. EPA role TBD

E. **New Business**

1. **Date and Agenda for next General meeting**
   a. December 7th, 2011 at 11:30am - 1:00pm
   b. Location TBD, Joint Video Conference
   c. Speakers
      - Wellness in Workplace: C-SEAP
      - Professional Development
      - Wayne Cascio
        - Professor of Management at Business School
        - Structural Management/Organizational Change
        - Leanne or Terry will contact Professor Cascio
        - Early Spring if not available in Nov or Dec
        - March 7th or 14th
      - David Thomas
        - CUOnline
        - What makes a Workplace fun
        - Possible December Meeting

2. **UCSC updates:**
   a. Be Colorado: Survey contest ends 10/28
   b. CU Advocacy Program - System program that just launched
   c. Tuition Program - APS should be released by first of year
   d. Raises - Goals met, 3% salary pool for faculty and exempt professionals approved. Raise recipients determined at Dept/School/College level. CU Admin looking to offer classified staff one-time bonus that will not change base pay for 2011-12. Official announcement should be coming within a couple of weeks from CU - Pres office.

3. **Recognition - EPA wants to start an Employee of the Month Program**
   a. Make determined effort to have exempt/professional nominations for Staff awards at the University level.
   b. $100/month Gift Card
   c. Free RTD Eco Pass
   d. Roll out in January or February
   e. Earmark $500 from budget

4. **Professional Development** - need to make concerted effort to provide this in our general assembly meetings.

5. **Guest Speakers**
F. **Financial Report**

1. $1200 Current Budget Balance
2. $50 provided for the Bullying Workshop
3. $115 earmarked for the Attendance Award
4. $500 Employee of the month (Jan – June 2012)
5. $500 left for the 2011/2012 Year

G. **Sub-committee Reports**

1. Nominations/Election - Chair needed
2. Professional Development - Have volunteers for Co-Chairs.
3. Networking (Social Events) - Have volunteer for Chair.
4. Danny and Leeann need to set time to meet with new Chairs.

H. **Other Business - none**

I. **Adjournment:**
The meeting was adjourned at 1:17pm.

The next EPA Board Meeting will be Wed, Nov. 16th at 12:00pm.

The next EPA General Meeting will be Wed, Dec. 7th 11:30am to 1:00pm.

J. **Minutes Submitted by:** Cameron Cook

K. **Attachments** (Available Upon Request)