CU Denver Global Study and Semester Programs – Withdrawal Policy

If a student decides not to participate at any time after paying the non-refundable deposit, this constitutes a withdrawal from the program. **The student must notify the Office of Global Education in writing of their withdrawal.**

- Not-enrolling in/dropping the associated course in the CU Denver portal system is not an official withdrawal. Students must notify the Office of Global Education directly.
- If a student withdraws, the deposit will not be returned.
- The student may be responsible for additional charges, up to the full program charge (per the Program Withdrawal Terms outlined below), that will be billed to the student account.

Program Withdrawal Terms

- Students who withdraw from their program in writing **fewer than 30 days prior to the program start date** will not be refunded the deposit and will be billed for the full program charge.
- Students who withdraw from their program in writing **59 to 31 days prior to the program start date** will not be refunded the deposit and will be billed for 50% of the full program charge and any non-recoverable fees exceeding the 50% which were already charged to or encumbered on behalf of the participant. This includes housing, excursion entry fees, educational tours/activities, in-program transportation, etc.
- Students who withdraw from their program in writing **60 or more days prior to the program start date** will not be refunded the deposit and will be billed for any non-recoverable fees exceeding the deposit which were already charged to or encumbered on behalf of the participant. This includes housing, excursion entry fees, educational tours/activities, in-program transportation, etc.

Exemptions

Exemptions from the above-mentioned financial consequences may be considered on a case-by-case basis. A student may apply for an exemption by writing to the Office of Global Education at study.abroad@ucdenver.edu and should include additional documentation supporting the request. In the case of substantiated and unforeseen personal medical reasons that prevent the student from participating in a CU Denver global program, the exemption request must include a letter from the student’s medical provider detailing the reasons the student cannot participate.

Note that the following are **NOT** considered justification for an exemption:

- Failure to obtain a valid passport from the student’s country of citizenship
- Failure to obtain an entry visa, if applicable
- Failure to determine how/if the course will meet degree requirements