Finance Policy for CU Denver Global Programs

Program Deposit

• If a student is accepted to the program for which they have applied, they will receive written notification from the Office of Global Education, and they will be asked to commit to the program by submitting a non-refundable deposit. Instructions for paying the deposit will be provided at the time of acceptance.
  
  o CU Denver students must pay a $200 non-refundable deposit.
  
  o Non-CU Denver students must pay a $500 non-refundable deposit.

• The deposit will be applied toward the full program charge.

• If CU Denver cancels the program for any reason, students will receive a refund of the deposit.

• If a student decides not to attend or withdraws from the program at any time, they must notify the Office of Global Education in writing. Dropping the associated course in the CU Denver portal system and/or emailing the faculty leader does not constitute a formal withdrawal.

• If a student decides not to attend or withdraws from the program after having paid the deposit, the deposit will not be returned and the student may be responsible for additional charges that will be billed to the student account, as indicated below.

Financial Implications for Withdrawals

Students who withdraw from their program in writing 60 or more days prior to the program start date will not be refunded the deposit and will be billed for any non-recoverable fees exceeding the deposit which were already charged to or encumbered on behalf of the participant. This includes housing, excursion entry fees, educational tours/activities, in-program transportation, etc.

Students who withdraw from their program in writing 59 to 31 days prior to the program start date will not be refunded the deposit and will be billed for 50% of the full program charge and any non-recoverable fees exceeding the 50% which were already charged to or encumbered on behalf of the participant. This includes housing, excursion entry fees, educational tours/activities, in-program transportation, etc.

Students who withdraw from their program in writing fewer than 30 days prior to the program start date will not be refunded the deposit and will be billed for the full program charge.

Medical Withdrawals

In the case of substantiated and unforeseen personal medical reasons that prevent the student from participating in a CU Denver global program, a student may submit an appeal for an exemption from the Financial Implications for Withdrawals detailed above. The appeal must be submitted in writing to the Director of Global Education with supporting documentation that includes a letter from the student’s medical provider. Before the appeal can be submitted, the student must formally withdraw from the program per the process highlighted in this finance policy.

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