



## Credit Policy for Non-CU Denver (Third-Party) Study Abroad Programs

**Course pre-approval:** Before a student studies abroad on a non-CU Denver (third-party) program, they must have all courses pre-approved by the appropriate academic departments as well as their primary school/college advisor. This pre-approval process must be completed via the Office of Global Education (OGE) Course Approval Form. This form can be found in a student's online OGE application or students can pick up a blank copy in the Office of Global Education. After being signed by all relevant advisors, this form must be submitted to and signed by the Office of Global Education. The Office of Global Education will only process credit back to CU Denver from an accredited institution.

Students must contact their academic advisor for university policies about minimum and maximum course loads allowed per term.

**Placeholder course registration:** For non-CU Denver, credit-bearing study abroad programs, students are required to register for the variable-credit placeholder course STDY 3995/5995 (Undergraduate/Graduate) each term they are abroad. Registration in STDY 3995/5995 maintains full-time enrollment and student status at CU Denver and authorizes the release of financial aid.

**Grades:** Courses taken through an accredited non-CU Denver study abroad program will be included in hours toward graduation. Letter grades must be assigned by the host institution for credit to be placed on a student's transcript. Students who receive a grade equivalent to a D- or above for a course abroad will receive a "P" or pass on their CU Denver transcript. Students who receive a grade equivalent to an F for a course abroad will receive an "F" or fail on their CU Denver transcript. This F will affect a student's overall GPA. For courses that are approved towards a student's major or minor degree requirements, a student's academic advisor may indicate on the Course Approval Form that a letter grade higher than a D- is required. If a student receives a letter grade lower than what is indicated by the advisor, but higher than a D-, the student will receive CU Denver credit but the course will not count towards the degree requirement.

**Internship credit:** Internship credit **cannot** be transferred from another institution, whether domestic or international. More specifically, internship credit awarded by a third party study abroad provider or host institution **cannot** be approved to transfer back to CU Denver. If you wish to receive academic credit for an international internship, you must work directly with CU Denver's [Experiential Learning Center](#) in order to have your internship pre-approved and to enroll in the appropriate CU Denver internship course. For further information please refer to [CU Denver's Administrative Policy on Academic Internships](#).

**Transcripts:** Study abroad transcripts must be sent directly to the Office of Global Education in order to be processed:

The Office of Global Education  
Campus Box DC A005/185  
PO Box 173364  
Denver, CO 80217-3364