

AMC SERVICES

AMC BOOKSTORE Building 500, N1220 – NE 1st Floor behind elevators

303 724 2665

All books and materials required for course work may be purchased at the Bookstore. Some items sold in addition to books are stationery and school supplies, personal care items, appliances and diagnostic instruments. School pins and graduation announcements are ordered through the Bookstore. Most credit cards are accepted. Specials and discounts show up in your email – so keep watching. There is a small cafe that serves fresh-brewed coffee and espresso drinks as well as breakfast and lunch. The Bookstore and Cafe are open weekdays at 7:30AM.

COUNSELING SERVICES

303.724.4953

Individual, couples, drug, alcohol and other counseling services are available for student body at a discount as part of their student health insurance. For more information or for an appointment, contact Margaret Roath, LCSW. Biofeedback for stress management is also available. All services are confidential.

OFFICE OF DIVERSITY

Education 2 North

303.724.8003

The Office of Diversity is specifically designed to meet the needs of students of color and to provide support services for other students. The center offers a variety of services to prospective and current students. These services are intended to heighten awareness of health careers as an option, increase a student's chance of admission to the program of his/her choice, and ensure that the individual graduates in a timely fashion to become a successful practicing health professional. The mission of the Office of Diversity is to promote and support a diverse community that acknowledges values, fosters, and benefits from the unique qualities, rich histories, and wide variety of cultural values and beliefs that mirror and fulfill the UCD mission of education, healthcare, research, and community service.

Emergency Information Line

1.877.INFO.070

1.877.463.6070

School Closure: Extremely bad weather may close the school. When announcements on the radio indicate that all **non-essential** state personnel are not required to report to work, or that the University Colorado Denver campus is closed, there will be no classes on that day.

FINANCIAL AID OFFICE

Education 2 North

303.724.8039

The Financial Aid Office awards federal, state and institutional financial aid such as grants, scholarships, work-study, and student loans to eligible students. You must be a U.S. citizen or eligible non-citizen to apply for financial aid. Every year that you need financial aid the Free Application for Federal Student Aid (FAFSA) must be submitted at www.fafsa.gov. The FAFSA is available every January 1st for the upcoming school year. The school code for UCD is **004508**. Monitor the status of your application online in Student Center at www.ucdenver.edu/UCDAccess.

HEALTH SCIENCES LIBRARY

North of Bldg 500 (12950 Montview Blvd)

303.724.2152

Health Sciences Library is the only major biomedical research library in Colorado. The collection focuses on a wide range of traditional print as well as non-print materials covering the full range of biomedical subjects including nursing, dentistry and pharmacy. The Library subscribes to over 2100 journal titles and contains over 22,000 volumes. Library cards to students, staff and faculty may be obtained without charge at the Circulation Desk by presenting a current student ID. Books may be checked out for two weeks and may be renewed by phone. Photocopy Machines are available for the user's convenience at a cost of ten cents per copy. Materials unavailable at Health Sciences Library can be requested from other libraries through the Interlibrary Loan Services (303.724.2111). Reference services are available at the Information Desk or by calling (303.724.2109). The Information Services staff provides computerized database searches for a fee. Several databases are available through OVID may be searched without charge.

COMPUTERS at the Library

A limited number of computers are available for student use in the Learning Resource Center, first floor, Health Sciences Library. Short term projects have priority over thesis work. You can sign up for specific times.

HOUSING

Education 2 North room 3123

303.724.7684

On campus housing is not available at UC Denver AMC Campus, but is available in the vicinity of the campus. You may view housing at <http://www.uchsc.edu/studentassistance/index.htm>.

LOST AND FOUND

Police: 303.724.4444 / GCA 303.724.0740

The University Colorado Denver Police Department (UCD PD) accepts items of value that are found on or near the University Colorado Denver property. The police will hold these items for 90 days. If the items are not claimed by a legal owner within 90 days the items are disposed of. Most unclaimed items will be sold via an ongoing on-line auction at www.propertyroom.com. All revenues generated from the sale of found property go to the UCD PD Crime Prevention Fund. To claim your property, you must make an appointment with a property custodian, and have picture identification with you when claiming item. If you have lost property that the police department may not accept, such as: personal keys, jackets, sunglasses, umbrellas, etc., you should contact GCA-housekeeping services for the building you believe the items were lost in or near.

OMBUDS OFFICE	Anschutz Medical Center	303.724.2950
The Ombuds office is an independent place to voice your concerns. The Ombudsperson is an independent resource who will provide informal, confidential and neutral services to members of the university community in resolving conflicts, complaints and disputes.		
PRINTING & COPY SERVICES	Building 500, N1219 NE 1st Floor behind elevators	303.724.6410 Walk
up copiers for a fee are located in this newly designed area located in the AMC Bookstore.		
PUBLIC SERVICE CREDIT UNION	815 Colorado Blvd Anschutz Medical Center	303.315.8511 303.724.1014
The Credit Union is available to the student body. Services include savings and checking accounts, certificates of deposit, IRAs, just to name a few.		
REGISTRAR'S OFFICE	Education 2 North	303.724.8059
The Registrar's Office coordinates and carries out final registration procedures, drop-adds, change of name or address, concurrent registration and residency classification, and is responsible for coordination of the UC Denver annual graduation ceremony. Telephone grade reporting is available using the University's voice response system.		
STUDENT ASSISTANCE OFFICE	Education 2 North room 3101	303-724-2866
The Student Assistance Office provides specific services, which support and complement UC Denver students' academic life. The Office provides housing and child care referrals and resources, Student Senate assistance, and intramural coordination, CU Buffalo athletic ticket sales and informal counseling referral.		
STUDENT EMPLOYMENT		303.556.6219
Many departments on campus employ students throughout the year and also for summers only. Interested students should approach the prospective employer of their choice and inquire about possible office work. Contact the Personnel Department at 303.556.2250 for career type situations, U. S. Garrison, Room 4 North, will keep your application on file for employers to review.		
Work Study: Inquire about work study employment in the Financial Aid Office.		303. 556.6219
See www.uchsc.edu/finaid for the work study printable form.		
TRANSCRIPTS	Education 2 North Room 3202	303.724.8059
Requesting a transcript is easy. Obtain a transcript request form from the Office of Academic Affairs, room 3202. Emergency transcripts are available from CU-Boulder for a fee. Transcripts are also available by calling CU – Boulder directly at 303-492-8987.		
UNIVERSITY POLICE & SECURITY		303.724.4444
Report all thefts on University property to University Police. They also offer a special marker to cut identification into valuables at no charge. Students are encouraged to use the special engraver.		
The University Police Department provides police, security and access control for the Anschutz Medical Campus in Aurora. University police officers wear dark blue uniforms and drive black and white patrol units. The Uniformed guards wear black and gray uniforms and drive white vehicles with gold stripes and amber light bar. Police officers may also be on bicycles. For emergencies, call 911 from any campus phone or 303-724-4444 from your cell phone. For non-emergency calls for service, call x42000 from any campus phone or 303-724-2000 from your cell phone. Program your cell phone with 303-724-4444 for emergencies on campus.		
US MAIL SERVICE		303.724.0675
Stamped or metered letters can be purchased in Building 500 on the 1 st floor in the AMC Bookstore where there are places for both campus mail and US mail. Some USPS Services and Stamps available too.		
WRITING CENTER	Health Sciences Library, Room 1204	303.724.4143
The Writing Center provides one-on-one assistance to undergraduate and graduate students. In the center, trained graduate consultants offer help with writing of all kinds, including essays, proposals, dissertations, CVs, personal statements, and anything else, really. Students can make appointments in advance at http://clas.ucdenver.edu/writing .		