2017-2018 Request for Proposals: 
Clinical Effectiveness and Patient Safety Small Grants Program for Residents and Fellows
Sponsors: University of Colorado School of Medicine (SOM) and Hospital (UCH)

Background: Since 2007, the Clinical Effectiveness and Patient Safety (CEPS) small grant program has helped foster innovative process improvements that have changed the lives of patients and have furthered the careers of its grantees through enhancement of their skills and knowledge. **We are now expanding to create a new CEPS small grant program for residents and fellows (CEPS-RF).** This program is intended to encourage trainees to become leaders in innovative quality and safety initiatives, as well as to promote faculty development of skills in mentoring trainees in these projects.

Program: The CEPS-RF Small Grants program will award up to $5000 to a resident- or fellow-led team conducting quality or safety projects within UCH.

- **Grantees** will be required to attend quarterly meetings to discuss and submit their progress to the CEPS-RF Grants Committee and present their results to UCH/SOM leadership and at a national meeting/peer-reviewed journal.
- **Faculty mentors** will provide oversight for projects, meet with trainees on a regular basis and provide guidance on the writing and submission of findings.
  - Faculty mentors will also be required to attend 1 day of training in QI project mentorship and methodology at the Institute of Healthcare Quality, Safety and Efficiency (IHQSE) in August, 2016.

To apply for the UCH/SOM CEPS-RF grant, candidates:

- Must be a resident or fellow in good standing in a University of Colorado School of Medicine (CU-SOM) Graduate Medical Education accredited residency or fellowship.
- Must provide a letter of support from a SOM faculty member with privileges at UCH who is willing to serve as a project mentor for the project. The letter must include:
  - Relationship to resident/fellow applicant (project mentor, program director, etc).
  - Description of how faculty will provide support to applicant (e.g. plans for regular meetings, protected available to mentor applicant, etc).
  - Commitment to attend quarterly work-in-progress meetings and Final Presentation.
  - If applicable, any additional resources faculty mentor has available to share with or support provided to resident/fellow.
  - Provide a copy of the faculty mentor’s CV.
- Grants provide one-year of funding up to $5000. Depending on residency timeline, a 6-month, no-cost extension is permissible if sufficient progress is made in the first grant year.
- No funds may offset SOM faculty or trainee salaries (PRA’s and consultants may be paid from these funds).
- Projects should utilize multidisciplinary approaches and make use of QI methodologies.
- The grant process will not support the development of new technologies and application of them into medical practice (translational research).
- The project must include UCH clinical programs (inpatient or outpatient).
- Projects requiring changes to Epic must submit an Epic letter of support. Contact Dr. Jonathan Pell for letters at jonathan.pell@ucdenver.edu.

We invite you to submit a **2-page letter of intent by 11:59p on March 19, 2017** that includes: project goals and specific objectives, background and significance, project design, timeline and anticipated cost. A LOI template can be found on the CEPS-RF Small Grants website at [http://www.medschool.ucdenver.edu/ceps-rf](http://www.medschool.ucdenver.edu/ceps-rf). Grant criteria and conditions of awardee selection can also be found on the website.

Within two weeks, the grant committee will contact selected applicants to submit a detailed 10-page proposal due June 4th. Awards will be announced on July 3, 2017, with funding to begin July 17, 2017. The date of the 1-day IHQSE training for mentors will be in August. **Please direct questions and send letters of intent to the CEPS-RF Small Grants Program Manager at Heather.Hallman@ucdenver.edu or som.qismallgrants@ucdenver.edu.** Proposal consultation is available before March 17th, 2017.