I. Minutes from the June, 2018, meeting were approved.

II. Dean's Comments
   A. Affiliate Updates – CHCO is developing a research strategic plan for Child Health with a consulting firm, and they will be putting together groups and committees to work on the project. DHHA has a number of leadership searches going on, including Director of Service positions for Psychiatry, Radiology, and Orthopedics. There will be faculty representatives on each of the searches. CHCO will be utilizing the Encore platform so the entire campus will be on the same clinical trial management system. DHHA will also be added to the platform on a later date. VAMC has now relocated to the Anschutz Medical Campus, and UCH is making plans for two new buildings, one of which will be a third tower. The new University building to the west of RC2 is scheduled to break ground in January 2019, and will be done close to two years after that. It will be 390,000 square feet and will be the new home of CAPE, behavioral health programs, the Center for Personalized Medicine, and CCTSI. There will be 45,000 square feet of office space and a conference center. It is unknown at this time who will occupy the space. Part of the recent Anschutz foundation gift will be put towards the new building.

III. Discussion Items
   A. Faculty Senator Introduction – President David Raben
      President Raben provided an introduction to faculty senators, including information about the main topics from the last Faculty Senate meeting in June. He also introduced leadership from the School of Medicine, as well as the new faculty officers for this year. He then provided basic information about the Faculty Senate, including representation from departments and information about senator terms, which are 2 years. Meetings are held from September to June on the second Tuesday of each month from 4:30-5:30 p.m. in AO1 7th Floor Conference Room. The duties of senators include attending senate meetings, participating in discussions, and communicating information back to departments. He emphasized that communication is two-way and that staying connected is key. President Raben then provided information about the search for a new president of CU, which had been circulated to faculty, staff and students recently. He then provided information about where to find resources for senators, which are available on the Faculty Affairs website at http://medschool.ucdenver.edu/faculty.

   B. Campaigning Rules – Steve Zweck-Bronner
      Steve Zweck-Bronner, Sr. Managing Associate Counsel, provided information to the senators about campaigning rules. The Fair Campaign Practices Act (FCPA) applies to matters that are before the voters. One important aspect of the Act is that State resources cannot be used to advocate for candidates or issues. However, state employees can participate in campaign activities on their own time, but they should make sure that those activities are separate from their employment and that no
University resources are used, e.g., mass emails about your views from your University email or listservs. One reason this is important to remember is because people may think that your views are the views of the University. Wearing buttons is okay, but be judicious and use good common sense. President Raben asked what faculty and staff should and shouldn’t do, and Mr. Zweck-Bronner said that while the FCPA only deals with elections, it is not a good idea to spend a lot of time sending out info via email. If you feel that there are important issues, it’s okay to get out there and participate, but make sure you do it after hours and use private email. Dr. Lowenstein added that University resources include forwarding emails, as well as your time. You are required to take annual leave to participate in campaigning activities, including local, state and national elections. Working on a bill in front of the legislature is different, however. Also, the Act encourages others to report illegal acts to the Secretary of State. Dean Reilly added that if you are going to engage in campaigning activities, don’t do it on University grounds. Mr. Couch added that since you are public employees, you are subject to open records requests. They could ask for your calendar or emails that are targeted towards campaign activities. Also be careful about social media as sometimes things are not very civil on those platforms. The question was asked whether an open records request would only apply to CU Denver email and calendars? The answer is yes, except if you are doing CU work on a private account. President Raben added that when in doubt, contact either Mark Couch, Steve Lowenstein, or Steve Zweck-Bronner.

C. Curriculum Steering Committee Update – Stu Linas, Chair, Curriculum Steering Committee, provided an update on the Curriculum Steering Committee (CSC). There is an updated charge for the CSC, which is responsible for the oversight, design, implementation, integration, evaluation, review and revision of the medical school curriculum. The charge includes overseeing the medical education program, guiding content and formats, establishing evaluation procedures, reviewing and amending educational policies and recommending procedures to assure that suggested curriculum changes are implemented. The CSC utilizes several sources of internal and external data to modify and improve the curriculum. Key changes that will be made to the curriculum include a new cumulative final exam for Phases 1 and 2, changed grading to pass/fail in Phases 1 and 2, with no honors available in Phases 1 and 2. The reason that there will not be honors any longer is that based on a national survey of 50 medical schools, we were one of the few schools that still had honors. There was also additional time approved between end of Phase 2 and NBME exam. There were also approved recommendations of the Healthcare Disparities Task Force and changed criteria for awarding Honors and High Pass in Phase 3. Additionally, the criteria for ranking students for MSPE letter for internship was changed, with more emphasis now on Phase 3. The White Book was also updated, and the timing of 4th year electives was changed to accommodate students who are not on track. The CSC will continue to focus on enhancing the curriculum map and integrating content across the four years, review the Colorado Springs Branch Longitudinal Integrated Clerkship. Curriculum revision plans will be reviewed and operationalized. Dr. Zimmer thanked Dr. Linas for this important work, keeping an eye on students while they are going through revision of this process. It’s important to LCME that there be a separation between the committee and herself.
She added that there is an opportunity for engagement and involvement in the curriculum reform process. Dean Reilly added that he advocates for the NBME exam timing, that we need to band together with other medical schools to focus on learning rather than just focusing on pass/fail. Dr. Linas added that as we are going through the process of reform, we will need input from mainline faculty. If there is any way that you can become engaged, contact Dr. Linas or Dr. Zimmer.

President Raben asked if there was any other business to consider, and one senator commented that it is a problem that the Faculty Senate meets at the same time as the Dean’s Distinguished Seminar.

The meeting adjourned at 5:20 p.m.

Respectfully submitted,

Cheryl Welch
for Secretary of Faculty Senate
Faculty Senate
Welcome to a New Year

David Raben, M.D.
Faculty Senate President
Todays Agenda

I. Welcome – Faculty Senate President David Raben

II. Approval of Minutes from June, 2018, meeting – [Attachment 1]

III. Dean’s Comments
   • Status of searches and affiliations

IV. Presentations and Discussion Items

   1. Faculty Senator Introduction
      David Raben, Faculty Senate President

   2. Campaigning Rules
      Steve Zweck-Bronner, Senior Managing Associate Counsel

   3. Curriculum Steering Committee Update
      Stuart Linas, Chair, Curriculum Steering Committee

School of Medicine
UNIVERSITY OF COLORADO ANSCHUTZ MEDICAL CAMPUS
Welcome to the jungle!
Leadership

Dean of the School of Medicine
• John J. Reilly, MD

Associate Dean for Faculty Affairs
• Steven Lowenstein, MD, MPH

Director, Faculty Affairs
• Cheryl Welch
Faculty Officers 2018-19

President
David Raben, M.D, FASTRO
• Professor
• Department of Radiation Oncology

Past President
• Kathleen Torkko, Ph.D., MSPH
• Departments of Pathology and Biostatistics and Bioinformatics (SoPH)
Faculty Officers 2018-19

President-Elect:
Nicole Draper, M.D.
Clinical Associate
Professor and Associate
Medical Director,
Transfusion Services

Secretary
Christopher Kleck, M.D.
Assistant Professor
Department of Orthopedics

School of Medicine
UNIVERSITY OF COLORADO ANSCHUTZ MEDICAL CAMPUS
'I expect you all to be independent, innovative, critical thinkers who will do exactly as I say'
Senators – the basics

• Department Representation
  – Each department in the SOM is represented by at least one elected Senator

• Term duration is 2 years

• Meetings
  – September – June
  – Second Tuesday of the month 4:30 – 5:30 pm
  – AO1 7th floor conference room
Duties of Senators

• Attend Faculty Senate Meetings
• Participation in discussions
• Communication
  – Relay pertinent information to your department
  – Communication is two-way
  – Staying connected is key
Duties of the Faculty Senate President?

• Convey information from the faculty senate to the SOM Executive comm that meets on a monthly basis
• Assist in coordinating the agenda from each monthly faculty senate meeting
• Facilitate discussion and dialogue among the faculty senate as well as connect us to additional schools on the campus including the Faculty Assembly AMC
• Be an advocate for the faculty!
Search for New President of CU

• Later this month, the Board of Regents will initiate a national search for the next president of the University of Colorado to succeed President Bruce Benson when he retires in July.

• The goal is to complete the search in mid- to late spring, with the intention of having the new president start in July.

• Under the regent policy for the presidential search, the composition of the search committee is:
  • A dean of a school, college, or library
  • Four faculty members who are members of the Faculty Senate, one representing each campus
  • One student
  • One staff member
  • Two alumni/ae
  • Four community members

https://www.cu.edu/presidential-search
kathy.nesbitt@cu.edu
Executive Committee and Faculty Senate minutes are available on the web at: http://medschool.ucdenver.edu/faculty at the Executive Committee and Faculty Senate links.

Please contact Cheryl Welch at 303-724-5356 or Cheryl.welch@ucdenver.edu if you have any questions.

Meeting Schedule for 2018/2019:
September 11, 2018
October 9, 2018
November 13, 2018
December 11, 2018
January 8, 2019
February 12, 2019
March 12, 2019
April 9, 2019
May 14, 2019
June 11, 2019
Faculty Senate Standing Committee

Committee on Admissions
Curriculum Steering Committee
Student Promotions Committee
Student Life Steering Committee
Student Research Committee
Graduate Medical Education Committee
Continuing Medical Education Committee
Dean’s Advisory Committee
(Faculty Promotions Committee (FPC
Rules and Governance Committee
Committee on Clinical Appointments and Promotions
Council on Diversity

School of Medicine
UNIVERSITY OF COLORADO ANSCHUTZ MEDICAL CAMPUS