

**School of Medicine Executive Committee
Meeting Minutes
Tuesday, November 16, 2010
Academic Office One, 7th Floor Board Room**

Present: Bill Betz, John Cambier, Eva Berger (for Robert D'Ambrosia), Gerald Dodd, Mark Gerich, Fred Grover, Tom Henthorn, David Barton (for Randall Holmes), Ben Honigman, Herman Jenkins, Mark Johnston, Richard Johnston, Richard Krugman, Steve Lowenstein, Claude Selitrennikoff (for Wendy Macklin), Naresh Mandava, Dennis Matthews, Ed McCabe, Thomas Meyer (VA), Dan Meyers, David Norris, Chip Ridgway, Carol Rumack, Ron Sokol, Chesney Thompson, Andrew Thorburn, Ann Thor, Mark Dell'Acqua (for Andrew Thorburn), Ken Tyler, Richard Traystman, Cheryl Welch, Terri Carrothers, Robert Fries, Nan Bumgardner

Guests: Terry Potter, Brenda Bucklin, Jean Hart, Doug Jones

- I. Greetings - Dean Krugman welcomed everyone to the November meeting. He had an addition to the agenda, a discussion on CCTSI cost sharing.
- II. **Approval of the Minutes** – The minutes for the October 19th, 2010 SOM Executive Committee Meeting were unanimously approved as written.
- III. **Discussion Items**
 - A. **Fred Grover, MD** - Dr. Grover announced his plans to step down as chair for the Department of Surgery. He will continue on the faculty.
 - B. **Searches**
 1. *Department of Medicine* – very close on the talks with Dr. David Schwartz, he's headed out of town this weekend. There is an agreement between the Dean and Dr. Schwartz and he expects to bring his appointment before the SOM Executive Committee next month and asked that we have a quorum for next month.
 2. *Department of Emergency Medicine* – Dr. David Barton updated the committee – 7 applicants are coming in for Airport-style interviews December 14-16.
 3. *UPI Executive Director* - three names have been forwarded to the Dean and second interviews will take place in December with broad representation..
 - C. **Affiliation Agreements**
 1. *Denver Health Affiliation Agreement* – the agreement has gone to the lawyers and he hopes to hear something soon. All changes from last month's SOM Executive Committee meeting discussion have been incorporated into the agreement.
 2. *National Jewish Affiliation* - there is a meeting scheduled in the next couple of weeks to continue discussions.
 - D. **Promotion and Tenure Criteria Task Force** – the Dean only heard back from 1 or 2 chairs as to recommendations from faculty from the departments. He'd like to get the task force compiled and started by the first of the year. This is to take a

look at the promotion and tenure criteria and process which is done every 10 to 15 years. The Dean would like to have approximately 20 people to be involved on this task force. He'd like to bring the names to the Executive Committee next month. He'd like for each Department Chair to send names to him. In the past this task force was co-chaired by a faculty officer and someone from the Dean's office. If anyone has faculty who is interested or the Dept Chair thinks there is someone who should be on the committee, please send the names to Dean Krugman this month. Dr. Tyler suggested that junior faculty be involved in this task force as well to get their opinions too. The Dean would like to have all the names to him by November 30th, 2010.

- E. **Alumni Association Structure** – the association has been struggling for years. It began as 5 Alumni in their mid-70's and met for quarterly lunches. There was a "dues" structure at an annual cost of \$35 which included the CU Medicine Today magazine and other things. Recently the board decided is that anyone who graduates from CU-SOM will automatically be part of the alumni association. The Dean's office funds the CU Medicine Today magazine and it will now be located on the web also. The Alumni Association will focus on fund-raising and friend-raising. The structure has changed to tiers of membership benefit based on the amount of annual donations to the School of Medicine. The Alumni Association also includes residents and fellows. Some departments maintain their own lists of fellows and residents and prefer to solicit support from those individuals to help support Department specific needs/endowments. If anyone has anything to add or comment on, please contact the Dean.
- F. **ProPublica** – the Dean has only heard back from a few departments regarding his request. Two to three weeks ago the Denver Post published a list of physicians in Colorado who had received payments for services from pharmaceutical companies. The list had about 243 doctors from Colorado and this information was only taken from 2 quarters of the year from 7 pharmaceutical companies' websites. Out of the 243 doctors, 50 doctors have faculty appointments at CU-SOM. This led to a review of this list and to understand our guidelines and rules pertaining to this. There are several doctors who are in private practice and some on our faculty and subject to school guidelines who were employed by DH, NJ and the VA. Several weeks ago, Dean Krugman met with the chairs and compiled a list of questions that needed to be answered to respond to questions coming from the President and Regent's offices. Of the 46 who are full time faculty, all 46 have signed Member Practice Agreements with UPI. These agreements specifically outline how consulting income and the like are to be dealt with. Of the 46 named, 4 had contracts that they processed through UPI, which means 42 of the 46 have not. Two years ago the decision was made to not "police" or "enforce" this until it became an issue. A third component is the Conflict of Interest reporting done annually. Angela Wishon from the Compliance Office is comparing the list from the ProPublica office with disclosures. The Dean expects a report in the next few weeks. The Dean has asked each chair to sit down with their faculty members and departments and ask these questions. All Chairs have a responsibility to make sure your faculty understands this process. We can't be caught with non-disclosure or disclosure that is inappropriate. ProPublica is a

consumer advocate-type firm that will continue looking at other avenues. Dr. Ridgway noticed in reviewing the Dept of Medicine's responses - that there is the massive misunderstanding between honorarium and consulting. He will go through their responses and deal with them appropriately. He believes that more education needs to be provided. Dean Krugman has offered to come to the department meetings to speak about this issue. This is a 24/7 university and faculty doing consulting on their own and not going through the university, becomes a liability issue because the university will not cover whatever that work was performed should any suits come out of it. This is for a full-time faculty, for less than 0.5 FTE it is not as straight-forward. Each one of these will be handled on a case-by-case basis. The Dean's office can't do this alone, each Department has to be on top of this. A link to the website and the rules and case studies will be sent out to each department.

- G. **Robert Wood Johnson Foundation Clinical Scholars Program** for Clinical departments is open for nominations. It's a fabulous program for those who finish their residency or those in surgical programs and are the middle of their residency. It is competitive receiving 90-100 applicants each year and taking only 30. There are four sites; UCLA, Penn, Yale and Michigan. The deadline is November 28th and the Dean would like to get this to the Residents' attention. The selection in Spring 2011 is for July 2012.
- H. **UPAC** – Assistant Vice Chancellor Terry Potter gave an update on the institutional accreditation and the differentiation from specialized accreditation. He explained that the University has always been accredited. This is a federal requirement and it helps students to get federal loans and it is on a 10 year cycle. UPAC (University Planning and Accreditation Committee) was put together by then-Chancellor Roy Wilson and it meets monthly and SOM members include Dean Krugman, Tom Beresford, (formerly Carol Hodgson), Terri Carrothers and Amy Collins Davis. On April 5th, 2011, the accreditation team will be on the AMC campus. There will be open forums and they will walk around campus and at random ask “do you know what the process is for accreditation?” An executive summary will be prepared and sent out the weeks prior to the visit. Some challenges to the consolidated University are fiscally related, stretched for resources, growth, branding, etc. A website has been set up to educate everyone about the accreditation process. <http://www.ucdenver.edu/accreditation>. The School of Medicine LCME limited site visit is in May.
- I. **CDC Simulation Exercise on 11/19/10** – in order to be compliant with the CDC there will be an evacuation drill in RC1 on this Friday, 11/19/10. All rules must be followed and it is mandatory for all to evacuate the building. This is for select agents program and Colorado Department of Public Health and Safety. This will be on Friday, 11/19/10 at 3:00pm for approximately 30 minutes. Everyone must leave the building and it will be documented on film to be given to the CDC. Chief Abraham and his staff will inspect the building to ensure there is 100% compliance. Dean Krugman stated that failure to comply can lead to severe consequences. Dr. Traystman asked that ALL Department Chairs make their faculty and staff aware. Evacuation announcements and audible alarms will be sounded and flyers have been placed around the campus in all elevators, doors,

etc. The elevators will be usable. Those evacuated are to go to RC2 or Building 500 until the “all clear” is signaled.

- J. **Faculty Senate Report** – Faculty Senate President, Chesney Thompson reported that the Faculty Senate had a similar discussion on the ProPublica report. In addition, there was discussion regarding presentations by departments, programs or centers that will be scheduled at each Faculty Senate meeting. Faculty Senators were invited to schedule a presentation highlighting their respective departments/divisions, which could include information regarding clinical programs, quality improvement issues, etc. If anyone has any questions or comments, please contact Cheryl Welch - Cheryl.Welch@ucdenver.edu
- K. **CCTSI Institutional Cost Sharing** – Dean Krugman referred to a copy the minutes from the minutes from the SOM Executive Committee Meeting in August 2009. In July 2008, the committee discussed that there was a 25% institutional allowance cost share applied to the effort/salaries paid on the CCTSI grant. This 25% cost share on that effort would need to be matched by the departments. Thus for CCTSI effort 75% of the effort is paid by the grant and 25% of the effort is institutional cost share. At that time Dean Krugman said that the Dean’s office would cover this cost share for the year. In May 2010, the Dean said that it would be hard for the Dean’s office to cover this cost share as it had for the last two years and that it would be split 50/50 with the departments going forward. This grant is important for the entire school, for the entire clinical translational research effort. The Dean is prepared to either take the cost share off the top of the general fund that comes into the school or from the indirect costs that come back to the school. This can’t continue to come out of the Dean’s office. Dr. Chip Ridgway stated that Dr. Anderson spoke strongly against the institutional cost share coming from Departments. Dr. Ridgway thinks it should be taken off the top of the institution (not the school) because this is an institutional resource. Dean Krugman explained that the chancellor’s office is already providing \$1million dollars in match out of the chancellor’s resources which is the institutional ICR. Dean Krugman believes that this is an institutional grant and that the institution needs to figure out how to support. Robert Fries suggested it can be handled one of two ways, either through the Institutional F&A or off of the Dean’s F&A - these expenses which are roughly \$340,000. It would restrict the funds available for infrastructure needs because the same SOM F&A funds pay for the autoclaves. Dr. Ridgway stated that the autoclaves and glass washers should be paid by the institution which amounts to \$600,000 cost to the school. This grant is very important to the institution and our research credibility. The Dean asked Robert Fries if he can figure out a way to use either the ICR or general fund or some combination.

A motion was made to take the 25% cost share out of the ICR. It was seconded and passed by the committee.

Dean Krugman asked for Dr. Traystman’s help in speaking with the Vice Chancellor Lilly Marks and Jeff Parker about reallocating the cost of the autoclaves and glass washers charged to the SOM.

- L. **GME Report** – The institutional accreditation for GME is in the spring. Dr. Rumack gave an update on duty hours showing the different types of violations and how from July 2010 to October 2010, the violations have decreased dramatically. Surgeons are talking about a boot camp for interns so that they can start in a more efficient way. The graph showing the number of violations by program shows a significant decrease in violations from July to October. GME is focusing on getting the interns up to speed prior to transitioning. If anyone has any questions, please contact Dr. Rumack directly.
- M. **2nd Year Medical Student Retreat and Dinner** – Dr. Brenda Bucklin is working with Maureen Garrity, MD and Student Affairs and is asking the Executive Committee for their help in getting the Chief Residents to attend the dinner with these medical students. The dinner is January 12th, 2011 at 5:30pm.
- N. **DOMINO Database Project** – DOMINO the on-line database pioneered by Dr. David West, Dr Robert Anderson and the Department of Medicine and approved for adoption throughout the School of Medicine previously was discussed. DOMINO now resides within the School of Medicine Dean's office within the Faculty Affairs office and is being rolled out school wide. The department chairs and their administrators will be hearing soon from Bhavesh Patel, our new Sr. Programmer to complete the roll out.

Executive Session

A. Approval of Professor Emeritus Appointment from the Department of Microbiology. Dr. Ridgway has supervised Dr. Kay Holmes since her arrival 15 years ago. Since her husband, Dr. Randall Holmes is department chair, the reviews and evaluations have been done by Dr. Chip Ridgway. She's a very accomplished scientist and very involved in the educational programs. She always funded with many grants and played a massive role in the STARs program. She is retiring and Dr. Ridgway would like to nominate her for Professor Emeritus Appointment. It was nominated, seconded and unanimously approved.

The meeting adjourned at 9:32am.