Conference Objectives:

1. Apply techniques to increase Program Coordinator professional skill set and integrate them into current roles

2. Evaluate personal resiliency and personal wellness both in and out of the workplace

3. Summarize knowledge and understanding of Program Coordinator role and its value in conjunctions with the ACGME Program Coordinator job description
Agenda:

8:30-9am: Coordinator Sign in and Light Breakfast

9am: Coordinator Welcome and Event Kick Off
    Adam Finney, MS & Emily Mitchell, MA

9:15-10am: Mentor & Mentee Training
    Adam Finney, MS & Michele Bialkowski, BA

10-10:30am: Stretch & Ice Breaker-Visit the Exhibitors!
    Michele Bialkowski, BA & Kris Smith, BA

10:30am-12pm: Conflict Management Skills to Help You Every Day at Work
    Lisa Neale, MSS & Theresa Ralicki, MA

12-1pm: Lunch & Poster Session-Visit the Exhibitors

1-2pm: Navigating Human Resources at the Anschutz Medical Campus
    Luana Tadolini, BA & Elby Potter, BA

2-2:15pm: Break and Visit the Exhibitors!

2:15-3:45pm: Keynote Speaker: Strategies to Become a Prioritized Warrior
    Connie Kercher, MS

3:45-4pm: Presentation of Awards: Poster Presentation Award & PC “One to Watch” Award
    Aris Molock, MS, Emily Mitchell, MA

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Strategies to Become a Prioritized Warrior:
One of the biggest opportunities for growth in being a modern Higher Education professional is knowing how to prioritize all the options to “work and complete all that is on my plate”. Options and choices are ballooning, and everything feels important. However, the truth is that a lot of the work we do every day doesn’t really need to be done. At least not right away.

Conflict Management Skills to Help You Every Day at Work
This interactive session will help you identify conflict styles in yourself and in others and learn how to manage your emotions to productively navigate challenging interactions.

The Role of Mentorship in a Successful Career
A strong mentor/mentee relationship can help navigate challenges, utilize resources, create an enjoyable workplace, and help avoid burnout. Mentorship only requires openness, honesty, and little bit of time.

Navigating Human Resources at the Anschutz Medical Campus
This discussion will help you identify areas for growth on campus, as well as trainings available! Topics include resume writing tips, salary and raise negotiation skills/training, and professional development opportunities available on campus.
Guest Speakers:

Connie Kercher, MS
Connie Kercher served at Gannon University as Assistant Vice President for Student Engagement and Leadership Development before opening Switchboard Networking Boutique located in Westminster, CO in September 2016. Her passion for intentional, priority driven vision was launched from the Dallas/Ft. Worth Chapter of Meeting Professionals International, a membership organization for corporate, association and independent meeting planners, where she was education manager. Connie received her Master of Science degree in higher education administration from Texas A&M University-Commerce.

Lisa Neale, MSS
Lisa Neale is the associate director of the Ombuds Office. Before joining the University in 2003, Lisa worked as a middle and high school teacher for eleven years. Currently, she works with faculty, students and staff for both campuses, assisting individuals as well as creating & conducting trainings related to conflict. Lisa is certified as an Ombuds, a mediator, and trainer for the DISC Personality Profile and Crucial Conversations. She holds a Bachelor’s in Education and a Master’s in Social Sciences.

Theresa Ralicki, MA
Teresa has a Master of Arts degree in Dispute Resolution from the University of Massachusetts Boston, a graduate certificate in Organization Consulting and Change Leadership from Georgetown University, and a Bachelor of Arts degree in Conflict and Peace Studies from Juniata College. Teresa has extensive training and experience in mediation, facilitation, Restorative Justice, and conflict coaching and has mediated small claims cases and community disputes in Massachusetts and Pennsylvania. Teresa also worked as a Restorative Justice Facilitator through the Center for Community Peacemaking in Lancaster, Pennsylvania.

Luana Tadolini-Human Resources Director
Shelby Potter- Human Resources Consultant

Michele R. Bialkowski, BA
Michele is a longtime coordinator of 21 years, within the Dept of Pediatrics. Her natural strength has always been to encourage others so mentoring and the passion for it has only grown over time as she realized this was something she was already doing. Michele currently coordinates two fellowship programs, Pediatric Emergency Medicine and Child Abuse Pediatrics, is a founding member of the PCC, and is part of the APPD mentoring workgroup.

Adam Finney, MS
Adam has worked in higher education for 12 years. He has worked in GME for the last 4 years. Through 20 years of officiating he really learned the value of mentorship and how beneficial it can be to have someone in your corner. He has been involved with the PCC for four years and maintains a leadership role within the Program Coordinators or Child Neurology group. He currently coordinates the Child Neurology Residency and Pediatric Epilepsy Fellowship.