In this document, “Resident” refers to both specialty Residents and subspecialty Fellows.

Training Programs Closure or Reduction in Size

The University of Colorado School of Medicine is committed to supporting Residents in the completion of their training. However, occasionally circumstances arise which may require a program to close. Program Directors shall inform the Dean, DIO, GMEC and the Chair, Division Chief and Service Chief of the Department or Section of the affected program, if reduction in size of the program or program closure is being considered. Residents will be notified as early as possible of plans involving closure or reduction of size of a training program. If a training program is to close either voluntarily or involuntarily, Residents in the program will complete their training but no new Residents will be admitted. However, if the program will not continue long enough for currently enrolled Residents to complete training, the CU School of Medicine will assist displaced Residents with finding a position in a different ACGME-accredited training program. While the CU School of Medicine will make its best effort to assist displaced Residents, it cannot guarantee that Residents will find a position in a different training program.

Hospital Closure Policy
In the event an affiliated hospital terminates or suspends operations for whatever reason, efforts to find alternate locations which will provide the necessary clinical and educational resources for Residents to complete their training shall be made by the program(s) involved. Should it not be possible to relocate the affected Residents, the department will assist displaced Residents to find a position in a different ACGME-accredited training program. While the CU School of Medicine will make its best effort to assist displaced Residents, it cannot guarantee that Residents will find a position in a different training program.

Program Change in Complement
Changes in complement may include any of the following actions: Temporary to extend training year due to leaves or other program issues, temporary when an additional Resident joins the program for a year or more, or permanent increases. All program changes in complement must follow the following procedure:

1. Requests must be made to the GME office and include if request is temporary or permanent, justification for the change in complement, funding support for additional time and/or Resident, and effective time period for increase.
2. Requests must be approved by GMEC for ACGME accredited programs
3. All requests (temporary and permanent) for ACGME accredited programs must be entered in webADS, subject to specialty RRC guidelines (ex. temporary increases extending).