March 2017

Dear Interns, Residents and Fellows:

Welcome to the University of Colorado School of Medicine Graduate Medical Education (GME) program. We are delighted that you have chosen to join us for your graduate medical training.

Before you begin training you need to:

- **Complete all paperwork by April 17, 2017.** Specific forms and information will be delivered to you through the MedHub On-boarding site, others will be sent to you by your Program Coordinator. This paperwork is needed in order for you to be paid, receive health insurance, malpractice insurance, etc.

- **Attend ALL mandatory orientations.** All new Interns/Residents and Fellows are required to attend all applicable Hospital, Program and GME institutional orientations in addition to completing on-line modules before arriving, as determined by GME.
  *Fellow orientation does not include on-site GME Institutional Orientation.*

<table>
<thead>
<tr>
<th>GME Institutional Orientation for Interns</th>
<th>GME Institutional Orientation for New Residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, June 16, 2017, 7:00 am</td>
<td>Wednesday, July 5, 2017, 7:00 am</td>
</tr>
<tr>
<td>Continental Breakfast &amp; Boxed Lunches provided</td>
<td>Continental Breakfast &amp; Boxed Lunches provided</td>
</tr>
<tr>
<td>Anschutz Medical Campus, Education 2 North, Room 1102</td>
<td>Anschutz Medical Campus, Education 2 South Auditorium</td>
</tr>
</tbody>
</table>

Business Casual, dress in layers as temperature of room may change throughout the day

Click here for the Map and Parking Instructions - Park in the Henderson Garage, enter through Visitor lane and pull ticket. At the end of orientation, you will pick up a Validation Coupon from one of the GME staff members, which you will insert into the Visitor lane machine along with the original ticket thereby exiting the garage free of charge.

Your Program Coordinator will provide information regarding your specific program’s orientation as well as hospital orientations. Badging activities will require that you show your driver license, social security card, and/or passport so please make sure you have easy access to them.

Applicable policies and procedures are available on our website ([www.medschool.ucdenver.edu/gme](http://www.medschool.ucdenver.edu/gme)). They contain very important information regarding professional liability coverage, rights as a resident, and other administrative details. Please read them.

Again, it is a great pleasure to welcome you to our system and we wish you the best in all your endeavors.

Best Wishes,

Carol M. Rumack, MD
Associate Dean for GME