Welcome to Phase I & II Electives scheduling. You will have the opportunity prioritize the electives you are interested in for personal exploration and career development. Below you will find important information and instructions for the lottery in Oasis.

**Important Dates Phase II – Fall 2019**

- **Monday, August 19th**: Lottery: Part 1 opens, 8 am
- **Monday, August 26th**: Lottery: Part 1 closes, 8 am
- **Monday, August 26th**: Lottery: Part 1 run
- **Monday, August 26th**: Lottery: Part 2 opens, 3 pm
- **Tuesday, August 27th**: Lottery: Part 2 closes, 3 pm
- **Tuesday, August 27th**: Lottery: Part 2 run
- **Wednesday, August 28th**: Add/Drop period opens, 9 am
- **Thursday, September 5th**: Electives Fair at noon
- **Friday, September 6th**: Add/Drop period closes, 5pm

**Important Dates Phase I – Fall 2019**

- **Thursday, September 5th**: Electives Fair at noon
- **Friday, September 6th**: Lottery opens, 8 am
- **Thursday, September 19th**: Lottery closes, 8 am
- **Thursday, September 19th**: Lottery run
- **Friday, September 20th**: Add/Drop period opens, 9 am
- **Friday, October 18th**: Add/Drop period closes, 5pm
Lottery Preference Selection Mechanics

Go to [ucdenver.oasisscheduling.com](http://ucdenver.oasisscheduling.com)

Click on *Users with passport ID*

Log-in using your UCDenver username and password

You can select courses for your Phase I & II electives schedule preferences. You will not be able to select courses that require special or director approval. Those courses can be added during the drop/add period.

Once you are logged in you will see the screen below. Select *Add Course* from the navigation.

Select the department for the course you are interested in. You can filter or just click search to see all the courses in the department.
Click *Add* on the right when you find the course you are interested in.

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Department</th>
<th>Course Name</th>
<th>Locations</th>
<th>Course Type</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>SURG-8000</td>
<td>Surgery</td>
<td>Gen Surg Univ Sub-I</td>
<td>TBD</td>
<td>Sub-Internship</td>
<td>Add</td>
</tr>
<tr>
<td>SURG-8002</td>
<td>Surgery</td>
<td>Gen Surg St Joseph's Sub-I</td>
<td>TBD</td>
<td>Sub-Internship</td>
<td>Add</td>
</tr>
<tr>
<td>SURG-8008</td>
<td>Surgery</td>
<td>Cardiothoracic Surg Sub-I</td>
<td>TBD</td>
<td>Sub-Internship</td>
<td>Add</td>
</tr>
<tr>
<td>SURG-8010</td>
<td>Surgery</td>
<td>Burn Critical Care/Surg</td>
<td>TBD</td>
<td>Elective</td>
<td>Add</td>
</tr>
<tr>
<td>SURG-8012</td>
<td>Surgery</td>
<td>Urology Sub-I</td>
<td>TBD</td>
<td>Sub-Internship</td>
<td>Add</td>
</tr>
<tr>
<td>SURG-8015</td>
<td>Surgery</td>
<td>Pediatric Surgery</td>
<td>TBD</td>
<td>Elective</td>
<td>Add</td>
</tr>
<tr>
<td>SURG-8019</td>
<td>Surgery</td>
<td>Plastic Surgery</td>
<td>TBD</td>
<td>Elective</td>
<td>Add</td>
</tr>
<tr>
<td>SURG-8021</td>
<td>Surgery</td>
<td>Surgical Critical Care Sub-I</td>
<td>TBD</td>
<td>Sub-Internship</td>
<td>Add</td>
</tr>
<tr>
<td>SURG-8030</td>
<td>Surgery</td>
<td>Transplant Surgery</td>
<td>TBD</td>
<td>Elective</td>
<td>Add</td>
</tr>
</tbody>
</table>

Click the check box on the right and then click the *Add Selected Courses* button.
Now that you have one course, you can select the next course in your priority list or review and adjust the order of your course preferences.

**SURG-8000: Surgery: Gen Surg Univ Sub-I**

The course has been added to your lottery selections.

You may return to your selections or add another course.
You can click and drag to re-order your preferences.

You can also drop preferences from your list, by clicking the check box to the left of the course and then Drop selected.

You should include as many elective preferences as you like.

Once the Lottery closes there will be a period of time when you won’t see your lottery picks or your schedule. Please refer to the timing above. Please also note that you may not be scheduled for your preferences. The lottery will select one student at a time at random from the class and starting at the top of the preference list for that student will try to add a course to their schedule. The lottery will add the first course in the student’s list that has space available. The lottery then moves to the next student at random. Popular courses will fill first.

You will have the opportunity to get on the waiting list for courses that aren’t added to your schedule. Please see the Waitlist Procedures below.

If you have technical questions, Matt Cook and Helen Macfarlane will be available to help. Please email Matthew.N.Cook@cuanschutz.edu or Helen.Macfarlane@cuanschutz.edu to make an appointment for support. We are happy to set up a phone call, web conference (Zoom), or face-to-face meeting to help.
Waitlist Procedures

All Phase I & II electives will have waitlist capability, if the enrollment maximum is reached. Registration for courses is NOT guaranteed for students on waitlists. If a spot in a course becomes available, students will have 48 hours to respond if they are offered enrollment. Students will not be added to a waitlist during the lottery.

Important

- Being on a waitlist does not guarantee eventual enrollment in a course.
- Each student can choose to be on 10 waitlists.
- Students will receive an email when being offered a seat off the waitlist. There will be a 48-hour window to respond. Students who do not respond within the 48-hour timeframe will be dropped from the waitlist and the seat will be automatically offered to the next student on the waitlist.
- Students who are enrolled from the waitlist are responsible for reviewing and making any necessary changes to their schedules.

Removal from the Waitlist

- Students can Add or Drop themselves from the waitlist during the Add/Drop period only.
- Students will not be added from the waitlist after the Add/Drop period closes.
- Students who want to Drop after the Add/Drop period closes will need special permission from the Phase I-II Director of Electives, Andy Bradford, PhD.

If you have any questions about the Waitlist Procedures, or Phase I & II electives scheduling in general, please contact som.schedule@ucdenver.edu

Important Policies & Guidelines

Student Policies and Procedures
Online Course Catalog