# Evaluating Your Medical Education

## UME Evaluation Office

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susan Claxon</td>
<td>Evaluation Specialist</td>
</tr>
<tr>
<td>Jennifer Gong, PhD</td>
<td>Assistant Director</td>
</tr>
<tr>
<td>Gretchen Guiton, PhD</td>
<td>Director</td>
</tr>
<tr>
<td>Brooke Parsons, MPA</td>
<td>Evaluator</td>
</tr>
<tr>
<td>Susan Peth</td>
<td>Sr Evaluation Specialist</td>
</tr>
<tr>
<td>Traci Yamashita, MS</td>
<td>Evaluation Analyst</td>
</tr>
</tbody>
</table>

**Email:** Susan.Peth@ucdenver.edu  
**Website:** [http://medschool.ucdenver.edu/evaluation](http://medschool.ucdenver.edu/evaluation)

August 2017 - co 2021
Purpose of Presentation

1. Describe the evaluation system, procedures, and policies
2. Explain your role and responsibilities in the evaluation process
3. Describe how to access and complete evaluations
4. Provide practice in completing an evaluation
Goal of Evaluation

To examine the process and impact of educational experiences on students, faculty and the institution.

What we do . . .

Support the identification, collection, reporting and interpretation of information.
What you do . . .

- Assess quality of curriculum components (e.g., block or course content and delivery, faculty teaching, administrative support)
- Report impact on your learning, attitudes, and behavior

How you provide information . . .

- Complete on-line evaluation questionnaires
- Participate in focus groups
- Participate on committees – comment on reports
Your responsibility

- Evaluations are required
  - The Curriculum Steering Committee has made participation in the evaluation system mandatory.
  - Because your feedback is critical to the on-going monitoring, improvement, and accreditation of the educational program.
  - Evidence suggests that failure to complete evaluations in medical school is indicative of professionalism problems in medical school* and in practice.**


Your feedback ...

- Informs curriculum decisions and improvements
- Motivates faculty to improve teaching and rewards their teaching effort
- Enables you to practice feedback skills
Your feedback is confidential

- Information provided can be linked to you
- Only members of Evaluation Office can view link
- We use link to monitor completion and quality of feedback
- Data only reported in aggregate form
- If “anonymous” or “optional” we will inform you
How you say it matters ...

1. Be descriptive
2. Be specific
3. Consider the audience
4. Focus on information rather than advice
What was the least helpful part of this block for your learning?

- “Fragmented and irrelevant”
- “Definitely the "parade of lecturers" which is inevitable. I wanted Dr. X, Dr. Y, and the Dr. who did all the connective tissue stuff to teach us more! The other lecturers were fantastic but often continuity of teaching style and material is good for the student and learning.”
“Hours upon hours upon hours of pointless, @#$% lectures”

“There were a couple times each unit where it felt like all we did was listen to lecture after lecture...because that's really all we did. I think that the small group session with *** was such a powerful learning tool, IF AT ALL POSSIBLE, we need to consider multiplying those experiences. I don't think students respond to a full lecture format NEARLY as well as to the clinical vignette or the small group sessions.”
Evaluation process

- Evaluations open at the beginning of and throughout the block.
- **Due 14 calendar days after completion of assigned time period.**

You are responsible for:
- Lecturer evaluations – 2 weeks of Lecturers each block.
- Small Group Facilitator evaluations – All SGFs.
- Course/Block evaluations – either Essentials Core OR Longitudinal Core.

**Human Body Block –**
- Everyone completes **ALL** Lecturer and Facilitator evaluations,
- Complete **Either** Human Body Block OR Longitudinal Core Evaluations.
Evaluations currently open

- First Course
  - Course
  - Small Groups
  - Lecturers
- Form granting Permission to Use Your Data
- Human Body and Longitudinal Core Evaluations
  - Course
  - Small Groups
  - Lecturers
Email notices

- E-mail notifications will be sent:
  - at the **beginning** of each block and **each Monday**
  - with completion status, **3 days before evaluations close**
  - with completion status, **the day evaluations are due**
  - if not completed in timely fashion, you will be notified that they are overdue, as will Dr. Guiton

- **Phase 1 evaluation assignments will be sent today**
How to log in to New Innovations

https://www.new-innov.com/login/

Institution Login is: cugme

Username and password was provided to you via email. Single sign-on (linked with CU Denver account) available in the near future.

Mobile device access is available:
- iPhone – use ARMIS app
- Android – use mobile web browsing

For instructions visit:
http://medschool.ucdenver.edu/evaluation
Facilitator evaluation

Please do not evaluate someone you have not worked with.

This was not my facilitator
Lecturer evaluation

I am evaluating this lecturer on the basis of:

1. Having attended the lecture
   - Yes
   - No

2. Reviewing the video (e.g., Panopto) of the lecture
   - Yes
   - No

3. Reading the handout and/or slides provided
   - Yes
   - No

Overall Effectiveness

Rate the overall effectiveness of this lecturer in helping you understand the material.

<table>
<thead>
<tr>
<th>Unprepared</th>
<th>Basic</th>
<th>Acceptable</th>
<th>Very good</th>
<th>Excellent</th>
<th>No basis to evaluate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comment on the specific strengths of this lecturer and ways he/she may improve. (Consider his/her level of preparation, the clarity of the presentation, appropriate use of audionotes, the quality of resource materials provided, ability to teach at appropriate level, etc.).
Continue Later vs. Submit

- Use “Continue Later” until your evaluation is complete.
- Evaluation is not complete until you “Submit.”
Data use not directly related to evaluation

Controlled by Data Warehouse Governance Committee (DWGC)

- Oversees collection, storage and use of medical student data
- Members include faculty and staff from Evaluation, Curriculum, Student Affairs, Admissions, and Students

Some uses require your permission

- Provision of de-identified data to faculty conducting special studies

Complete Permission to Use Your Data form on Qualtrics today
Take the evaluation quiz on your mobile device now!

- Login to New Innovations
- Due today
- A summary of student responses will be provided on Canvas tomorrow.
Contact Us!

- Susan Peth
- Susan Claxon
- Brooke Parsons
- Jennifer Gong
- Gretchen Guiton
- Traci Yamashita

- Evaluation Email: susan.peth@ucdenver.edu
- Evaluation Website: www.medschool.ucdenver.edu/evaluation