How to Self-Initiate an Evaluation

For Resident/Fellows:
1. Log into MedHub
2. Click on the Evaluation Tab
3. Scroll to the bottom of the page where you will see this box:

   ![Initiate Evaluation of a Faculty Member]
   
   *Review Completed Evaluations*

4. Select Faculty member from drop down list
5. Complete Evaluation

For Faculty Members:
1. Log into MedHub
2. Click on the Evaluation Tab
3. Scroll to the bottom of the page where you will see this box:

   ![Initiate Performance Evaluation of a Resident]
   
   *Evaluation Reports:*

4. Select Resident/Fellow from drop down list
5. Complete Evaluation