Modern Human Anatomy Program
UNIVERSITY OF COLORADO ANSCHUTZ MEDICAL CAMPUS
Class of 2016

MSMHA Capstone Project Mentor-Student Agreement Form
Students Graduating in May of 2nd Year

(must be completed to register for ANAT 6950, MSMHA Capstone Project)

MSMHA student: __________________________  cell number ______________

MSMHA advisor: __________________________  office number ________ email __________

I, the MSMHA student involved in a Capstone Project agree to:

- Fully engage in my individual ( ) or group ( ) Capstone Project.
- Participate in the Capstone Workshop and meet project milestones
- Develop a the Project Timeline with the mentor to officially log progress of the Capstone Project, and forward a copy to my advisor prior to the monthly meeting.
- Through established monthly meetings with my mentor and advisor during year two, review progress utilizing the timelines provided.
- If mitigating circumstances arise, contact your advisor to arrange a meeting with you, your advisor and your mentor.
- Establish a Capstone Committee no later than November 1st.
- Submit an Interim Capstone Report to my Capstone Committee by December 1st.
- Submit a Final Capstone report to my Capstone Committee no later than April 8th.
- Publically give a Capstone Presentation no later than April 29th in a format determined by the Mentoring Committee.
- Submit the final Capstone Project Report to your Capstone Committee no later than May 7th to complete Capstone Project requirements.

I(we), the mentor(s) for the MSMHA Capstone Project, agree to:

- Provide the necessary supervision, training and safety instruction in the performance of the position duties and responsibilities described in the preliminary and final proposals.
- Provide professional work exposure and technology experience.
- Ensure that the student is progressing according to the agreed upon timeline.
- Complete evaluations of the student’s performance during each semester.
- Notify the student’s advisor (listed above) immediately regarding any problematic situation that arises with the project or the student.
- Notify the student’s advisor if the student has unexcused absences from scheduled activities of the project.