DISTRIBUTION METHODOLOGY
FOR ICR RETURNED TO THE SCHOOL OF MEDICINE

PROPOSAL
March 2, 1993

Original Goals of Changing the ICR Policy

- Accountability.
- Joint Faculty/Administration priority setting.
- ICR should be used to reinvest in, and improve, the research infrastructure and environment in the School of Medicine.

General Rules of ICR Distribution

- School of Medicine support for the Animal Research Center is an administrative cost that must be met before the application of any distribution formula. ICR will not be used for costs of animal use in education programs.

- There will be a gradual readjustment of ARC charges to more closely parallel costs, as well as a concerted effort to make the operation more cost efficient.

- As mandated by the Regents, ICR funds cannot be distributed below the Division/Section level (e.g., to individual investigators).

- If there is a 50% return from increased total grant support, these funds will be part of the total pool and will be considered equally at the time of allocation to departments.

- The ICR recovery of Center grants will channel back to centers if they have separate budgetary control. The ICR recovery of the individual grants of investigators who are members of centers, will be credited to their primary Department.

Guidelines for a Distribution Policy That Fosters Original Goals

I. Accountability

- All administrative units (Dean, Department Chairs, Division/Section Heads) must maintain adequate records of ICR distributions.
- There will be a mandatory annual report on the use of ICR funds in each relevant unit that will be available to all faculty members of that unit and the Dean.

- This report will document the use to which the funds have been directed (what has been purchased and for which investigator), and the amount of distributed ICR funds that have been unspent.

- The Departments and Dean will also report annually on which requests were not funded.

II. Joint Faculty/Administration Priority Setting

- Faculty must be part of developing a department's internal distribution plan. That plan will be on file in the Dean's office.

- All requests from individual faculty for non-departmental distribution must go to Chairperson first. The Department will prioritize all such requests, and then forward on to the Dean.

III. ICR Funds Must Reinvest in Infrastructure

- Consistent with this need for refurbishing our research infrastructure, distributions cannot be used for travel, journals, ongoing salary support of laboratory personnel, faculty, post-doc, or fellow salary support.

- Money allocated to the Dean will be used for institutional infrastructure needs that cross departmental lines.

- This policy will be reviewed in the fall of each academic year and adjusted if necessary by affirmative votes of the faculty senate and executive committee.

II. How should ICR returns to SOM be distributed? Suggested option:

1) ARC deficit (research portion) (excludes educational costs and costs attributed to other schools on campus)

2) Departments - 90% of remainder
Dean's Office - 10% of remainder

- Returned to Departments in proportion to percentage of ICR generated: