University of Colorado Hospital Physician Advisor for Utilization Management

- FTE= 0.5 initially, with potential for FTE to increase over time
- Responsibilities:
  - The Physician Advisor (PA) oversees utilization throughout the University of Colorado Hospital (inpatient and outpatient). The PA provides clinical and management guidance to care management and hospital administration on disease management, utilization, operational and compliance matters to enhance patient care and clinical outcomes.
  - Serves as the Physician Champion for the clinical documentation integrity (CDI) program, including:
    - Developing a strategy to improve and maintain optimal clinical documentation
    - Champion for physician education for ICD-10
    - Educating providers on meaningfulness of documentation impact to provider
    - Providing feedback and updated metrics to providers and administration
    - Educating coders and CDI nurses on clinical physiology
    - Assisting in developing templates to improve documentation/coding in the EMR
    - Coordinating reviews of Patient Safety events (PSI) and Hospital Acquired Conditions (HAC) to ensure appropriateness of coding.
    - Assisting CDI staff to assure timely response to queries
    - Reviewing payer coding denials, helping to determine whether appeals are appropriate, and assisting in writing appeals
  - Chairs the Utilization Management Committee and serves as medical director for case management. In these roles, the PA:
    - Develops processes to ensure patients are placed in the appropriate status
    - Educates physicians on medical necessity for inpatient/outpatient services
    - Educates and advise UM nurses on medical necessity
    - Reviews Medicare Condition Code 44 downgrades for appropriateness
    - Reviews appropriateness of admission for Medicare stays < 2 midnights and coordinate re-billing where appropriate
    - Reviews Medicare Outliers to ensure medical necessity is met
    - Assists case management in disposition on complex cases
    - Reviews metrics on length of stay, and readmission and take action where appropriate
    - Reviews payer denials for medical necessity, help to determine whether appeals are appropriate, and assist in writing appeals
    - Develops processes to ensure criteria are met prior to administration of high financial risk medications (examples: Botox, IVIG). Work with providers to ensure documentation meets criteria for administration.
  - The PA works with the Chief Quality Officer in those areas overlapping relevance (quality and safety –related regulatory compliance).
  - The PA serves as the physician leader/educator regarding clinical documentation (including ICD-10), medical necessity, denial reduction strategies, throughput and discharge planning, with responsibility for achieving agreed upon performance metrics.
- Chairs:
  - Utilization Management Committee
- Key Partners (in addition to CMO, COO, CNO & CFO):
  - UCHA Director of Case Management
  - Chief Quality Officer
  - Medical Director for Physician Engagement
  - Chief Medical Information Officer
  - Inpatient and Ambulatory Medical Directors
  - UPI Associate Medical Director
  - UPI coding and compliance leadership
  - UC Health North and South Physician Advisors
UC Health System CMO

Accountability:
- Directly to CMO and indirectly to COO

Qualifications:
- A medical (MD or DO) degree from an accredited institution and board certification in the appropriate specialty.
- Eligible for faculty appointment in the University of Colorado School of Medicine.
- At least 5 years of clinical experience with reputation as an excellent clinician.
- Demonstrated success in progressive leadership roles in clinical settings, particularly in leading teams through change.
- Familiar with structure and practices of payors in utilization review and contract management.
- Familiar with CMS guidelines regarding medical necessity compliance.
- Familiar with Milliman (or similar) guidelines and their appropriate application and limitations.
- Understands CMS reimbursement rules and their relationship to the clinical management of patients.
- Understands coding principles and impact of documentation on reimbursement.
- Facile with IT systems.
- Excellent communication skills with a proven track record of building relationships across disciplines.
- Strong analytic skills.

Interested candidates should submit:
1) cover letter describing their interest in and qualifications for the position in which they are interested,
2) curriculum vitae or resume, and
3) list of 3 references.
Candidates interested in the Physician Advisor position must submit their materials by May 1, 2015.

Submit all materials electronically to James Moore (james.e.moore@ucdenver.edu).

Questions may be directed to Dr. Kutner (jean.kutner@ucdenver.edu)

Applications will be reviewed a search committee who will select candidates to invite to interview. Search committee members are:

Physician Advisor Search Committee:
- Jean Kutner, MD, MSPH
- Tina Finlayson, MD
- Tom Gronow
- Melissa Greer
- Bill Neff, MD