How to Apply for a Scholarship
Through the student portal (UCDAccess)
Welcome to the Business School! This document will give you more information about getting started as a

Tips for preparing a scholarship application

- Submit your scholarship on time.
- Make sure you are qualified for ALL scholarship criteria.
- Are you in the field of study for which the scholarship is intended, if applicable?
- Do you meet the minimum test scores or grade point average, if applicable?
- Assemble ALL requested information in the order in which it was requested, if one is specified. Submit as a single application package.
- Include at least the minimum number of recommendations.
- Proofread all materials in your application. Check all submissions for grammatical and spelling errors.
- Make your application and essays as neat as possible.
- Make your application and essays clear.
- If requested, reference all community service work and community affiliations.
- If requested, include verification that you are enrolled or accepted to the school for which you are applying.
- If required, complete the FAFSA for financial aid.

Graduate Student Scholarship Application Directions

How to Apply For scholarships available through the student portal

You must be admitted into the Graduate Business School prior to applying for scholarships.

Financial Need Based Scholarships: Scholarships requiring demonstrated financial need require domestic applicants to submit a completed FAFSA to the financial aid office and international students to complete the budget sheet provided in the scholarship portal prior to applying for the scholarship.

1. Login to the UCDAccess Portal (www.ucdenver.edu/UCDAccess)
2. Choose the Student tab
3. Click the Student Center
4. Click Scholarship Application under the Finances section
5. Read the agreement and click I Agree
6. Answer questions 1 and 2
7. Click Continue to Page Two
8. Click Select for all scholarships to which you'd like to apply
9. Click Continue to Page Three
10. Click Add / Update under Resume Information and fill out the form accordingly
11. Click Add / Update under General Essay and fill out the form accordingly
12. Click Submit

If you meet the requirements of the scholarship, the application link will appear in your portal, however some scholarships require you to be enrolled in specific academic subplans or have a specific test score or GPA. You may be eligible to apply but not eligible to receive the award due to these requirements.

For additional assistance or questions, please contact the Scholarship Office at 303-352-3608 or scholarship@ucdenver.edu.
Undergraduate Student Scholarship Application Directions

How to Apply For scholarships available through the student portal

You must be admitted into the Business School prior to applying for scholarships.

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11. Click Add / Update under General Essay and fill out the form accordingly
12. Click Submit

If you meet the requirements of the scholarship, the application link will appear in your portal, however some scholarships require you to be enrolled in specific academic subplans or have a specific test score or GPA. You may be eligible to apply but not eligible to receive the award due to these requirements.

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