Curriculum and Pedagogy
Application Checklist

SEHD Mission: Leadership for Educational Equity  Prepare and inspire education and mental health leaders to have a profound impact in fostering student opportunity, achievement and success in urban and diverse communities.

Thank you for your interest in UCDHSC’s School of Education and Human Development. This packet includes all information needed to apply for the Curriculum and Pedagogy programs. The Student Services Center is available to help you with any questions you may have about the application process. Use the checklist below to ensure that you have a complete graduate application packet. **NOTE: Please include a valid email address with your application.** The Student Services Center uses email as its official means of communication. All communication concerning your application, including admission or denial decisions, will be sent to your email address.

**Admissions deadlines: Summer-February 15 • Fall-April 15 • Spring-September 15**

1. **Graduate Application Part 1 and In-State Tuition Classification form** (Colorado residents must complete both). See below for intended Major Department code.

2. **$50.00 application fee** (check or money order made out to UCDHSC).

3. **Current resume.**

4. **Written statement** – See guidelines.

5. **Three letters of recommendation.** Please provide recommender with the recommendation form. The recommendation form and letter should be returned to you in the original, unopened envelope to include in your complete application packet. It is advised that at least two of your letters be written by former professors. If that is not possible, letters should be from present or former employers, co-workers, etc. Recommendations should not be more than two years old.

6. **Two official transcripts from all universities/colleges attended.** Individuals who submit documentation that they are licensed teachers in Colorado or another state need to submit transcripts from (a) the institutions granting previous degrees and (b) institutions from which courses have been taken which the applicant wishes to transfer into the program. Transcripts are to be issued to you and should be submitted together in the original, unopened envelope with your application packet.

7. **Official Graduate Record Exam (GRE)/Miller Analogy Test (MAT) scores (if applicable).** GRE/MAT scores are not required if your undergraduate GPA is greater than 2.75, if you have 24 hours of graduate level coursework (not post-baccalaureate) at 3.0 or above, or if you already hold a graduate degree. If you are taking the GRE, the code number for UCDHSC is 4875. The scores will be sent electronically to UCDHSC.

8. **Photocopy of current teaching license.**

9. **This checklist.** Submit your application in a manila envelope as one complete packet in order of this checklist.

**Which program emphasis are you interested in?**

- ___ Elementary Math/Science *(Major Code GR-CPEL)*
- ___ Secondary Math *(Major Code GR-CPMA)*
- ___ Secondary Science *(Major Code GR-CPSI)*

**Submit your complete application to:**

University of Colorado Denver  School of Education & Human Development  Attn: Student Services Center  Campus Box 106, PO Box 173364  Denver, CO 80217-3364