

DEADLINES FOR DOWNTOWN DENVER CAMPUS STUDENTS PLANNING TO GRADUATE DURING 2018-2019 ACADEMIC YEAR

<table>
<thead>
<tr>
<th>LAST DAY TO:</th>
<th>DECEMBER 2019 GRADUATION</th>
<th>MAY 2020 GRADUATION</th>
<th>AUGUST 2020 GRADUATION</th>
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**CLAS Masters students only:** Submit Application for Admission to Candidacy to the Graduate School.

- September 4, 2019
- February 5, 2020
- June 16, 2020

Submit your Application for Graduation (must be completed through your UCDAccess student portal) to notify the university your intent to graduate this term.

- September 4, 2019
- February 5, 2020
- June 16, 2020

Email your thesis/dissertation to Stephanie.Puello@ucdenver.edu for format review. Needs to be a PDF.

- November 1, 2019
- March 27, 2020
- June 26, 2020

All Doctoral and CLAS Masters Students: Submit Request for Examination to the Graduate School for final examination.

- 2 weeks prior to exam
- No later than: November 8, 2019
- No later than: April 3, 2020
- No later than: July 3, 2020

Take final Master's comprehensive exam; defend thesis, project or report; defend dissertation. Thesis students only: Take thesis approval form to your defense.

- November 22, 2019
- April 17, 2020
- July 17, 2020

Submit Thesis Approval Form (thesis/dissertation students only) to the Graduate School.

- Prior to submission
- No later than: November 29, 2019
- No later than: April 24, 2020
- No later than: July 24, 2020

Submit final thesis/dissertation to ProQuest

- November 29, 2019
- April 24, 2020
- July 24, 2020

Complete Exit Survey via emailed link

- November 29, 2019
- April 24, 2020
- July 24, 2020

END OF TERM

- December 14, 2019
- May 16, 2020
- August 1, 2020

COMMENCEMENT CEREMONY

- December 14, 2019
- May 16, 2020
- December 12, 2020 (tentative)

In case any of the posted deadlines are missed, the graduation will have to be postponed to the next semester. All forms should be submitted electronically to Stephanie.Puello@ucdenver.edu. The Thesis Approval form can be accepted electronically if submitted by a program director or administrator.

Students must be registered at the time they undertake the comprehensive or final examinations as well as during their thesis or dissertation defense.

Reminder to Thesis/Dissertation Candidates:

- Your thesis/dissertation must comply with the Style and Policy Manual upon submission for format review.

Reminders to Candidates:

- Transfer credit requests must be approved by the program and submitted to the Graduate School before the semester in which a student defends/graduates. Transfer of credit requests that are submitted in the last semester cannot be listed on the Application to Candidacy and will not count toward graduation credits.
- To complete the application for candidacy, print a copy of your unofficial transcript and refer to it as you complete your Application for Candidacy. Please only include courses that count directly toward your degree. Do not include any failed classes, any classes with a grade below a B- (if your program accepts a B- for graduation), or any classes you were enrolled in that are not required/permitted for your degree. The number of credits indicated on the first page of the Application for Candidacy Form (confirmed by your program) should be the minimum number of credits that are required for graduation, not the total number of credits you have earned.