ApplyYourself Sign-on

1. When you subscribed to an RA account, Apply Yourself should have sent you an e-mail with the url for the ApplyYourself website. If you have misplaced that e-mail, the ApplyYourself website is: https://webcenter.applyyourself.com/. First, go to this website and bookmark it. You will find that the website tends to work better in Internet Explorer rather than Netscape.

2. You will be prompted for information in three fields to log in:

   CLIENT ID: UCHSC-G (all caps)
   USER ID: Your Last Name and First Initial IF YOUR LAST NAME IS 7 LETTERS OR LESS (upper & lower case);
   IF NOT, The first 7 letters of Your Last Name and First Initial (upper & lower case)
   EXCEPTIONS:
   Jackie Milowski
   Fayette Augillard
   MJ Stewart

   PASSWORD: Your 4-letter program code (all caps), e.g., BIOS, CSDV, MICR, MOLB, PHSC, etc.
   (You may change your password, if you wish. But, if you forget your new password, you will have to contact Fran to correct the situation.)

3. Congratulations! (I hope!) You should be logged in and can begin maneuvering within the database, searching for prospects and applicants, printing applications and preparing reports, etc.