Request for Preliminary Examination

This document should be completed and submitted to Student Services (Bioscience 2, Suite 100) no later than two weeks before one’s exam. Upon submission of this form, Student Services will generate the Preliminary Examination Report. Note that the advisor’s signature is required on this form before submission.

Track:  □ Basic Research  □ Translational Bioengineering  □ Entrepreneurship

PhD Student Name: ___________________________  Student ID #: __________________

Exam Details

Date: ___________________________
Time: ___________________________
Location: ___________________________

Preliminary Examination Committee Details (min. of three members / two must be BIOE Core)

BIOE Core Faculty Advisor/Chair: __________________________________________
Research Advisor (if different than above): ______________________________________
Additional Committee Members:
____________________________________
____________________________________

Student Checklist
☐ Read the PhD Candidate Preliminary Exam Description document
☐ Meet with my research mentor and/or BIOE Core Faculty Advisor to discuss expectations
☐ Identify three fundamental knowledge areas
☐ Submit Prelim Exam Committee proposal to the Graduate Affairs Committee
☐ Reserve a room for exam and/or practice exam (see Shayla Fitzgerald for assistance)
☐ Prepare and distribute research and training plans to my Exam Committee no later than 2 weeks in advance of the exam date

PHD BIOE Core Faculty Advisor Signature: ___________________________  Date: _______

Research Advisor Signature (if different than above): ___________________________  Date: _______

Chair Signature: __________________________________________  Date: _______

Academic Year: 2016-2017