Diversity and Inclusion Initiatives Fund (DIIF)
Fall 2015/Rolling Call for Proposals

The Council on Diversity and Inclusion of the College of Liberal Arts and Sciences (CLAS) at the University of Colorado Denver is pleased to announce the CLAS Diversity and Inclusion Initiatives Fund (DIIF) Awards for the 2015-2016 academic year. The DIIF is targeted to promote CLAS’s strategic priority “to enhance diversity across the college and foster a culture of inclusion.”

The DIIF aims particularly to fund projects that encourage people to think about diversity and inclusion in meaningful ways and to make positive changes in CLAS and the broader campus. To achieve this goal, DIIF projects should address broad audiences rather than small groups. Examples of projects related to diversity and inclusion goals that the DIIF will support include but are not limited to:

- Hosting speakers, symposia, and conferences
- Developing and providing workshops on best practices and pedagogies
- Showcasing diversity and inclusion work
- Improving policies and procedures within the college

Eligibility
All CLAS students, faculty, and staff are eligible to apply. Applications may have multiple participants, and participation of faculty, staff, and students from other colleges and campus organizations is acceptable. However, the principal awardee must be a member of CLAS.

Applicants are eligible to receive ONE award per academic year.

Funding Limit and Allowable Expenses
DIIF supports two types of awards

1) Deadline awards (DA) of up to $2,500, with Fall and Spring semester deadlines. The Fall 2015 deadline is October 15, 2015.

2) Rolling awards (RA) of up to $500, with applications taken throughout the academic year. The Council on Diversity and Inclusion encourages student submissions and recognizes that a rolling basis may more adequately fit student needs, since many student projects are planned and funded on a semester-by-semester basis.

Permitted expenses for CLAS DIIF awards include travel expenses for invited speakers; costs associated with putting on an event; supplies and materials required for an event or project; honoraria; and student assistants.

Grant Limitations
The DIIF does not cover individual faculty research projects (unless the application explicitly details how that project engages a broad CLAS audience) or projects better suited to other CLAS grant programs (Dissemination Grants, CRISP, and ACT).
DIIF grants should be expended within twelve months of the award unless other arrangements are proposed as part of the application. A one-page report indicating how the goals and outcomes of your project were met is required one month after the project’s completion. **Awardees who fail to submit this report will not be eligible for future DIIF grants.** Awardees are also expected to submit suitable elements of the project (photos, video, description, etc.) for the DIIF showcase on the CLAS website.

**The Selection Process**

Proposals will be evaluated by the CLAS Council on Diversity and Inclusion, which is composed of faculty, students, and staff. Proposals for DIIF awards must include

- The title of the project
- The CLAS lead contact for the project and names of people collaborating on the project
- The target audience for the project
- A clear description of how the project enhances diversity and fosters a culture of inclusion within CLAS (no more than 250 words)
- An explicit discussion of the specific goals of your project, including the short- and long-term impact (no more than 250 words)
- A detailed budget for the project
- Amount requested from the DIIF
- Other sources of funding for the project if applicable

Applicants are encouraged to make their proposed projects accessible to all participants, and to describe how they will do so in their proposals. Depending on the nature of the proposal, this may include closed-captioning on films and videos, ASL interpretation, large-print copies of printed materials, etc.

**Selection Criteria**

Proposals will be evaluated based on merit. Proposals that encourage collaboration among faculty, staff, and students will receive preference. If a student applies without a faculty or staff collaborator, the Council might try to pair the student with a project mentor. Projects that incorporate an intersectional approach to diversity – exploring the ways categories and identities intersect – will also receive priority.

The committee will apply the following criteria:

- how well the proposed project matches the purposes of the CLAS DIIF and conforms to application guidelines
- the degree to which the project seems innovative
- whether the project proposed appears feasible

**Notification:** Applicants will be notified of the outcome of their applications within two months of their submission.

**Submission Details:** See the Application Checklist
Diversity and Inclusion Initiatives Fund (DIIF)
Fall 2015/Rolling

APPLICATION

Applicant ____________________________________________  Date Received ________________

Position in CLAS (Faculty, staff, student: rank and unit) _________________________________

Project Collaborators______________________________________________________________

______________________________________________________________________________

Total Amount Requested _____________

Project Title ________________________________________________________________

Email ___________________________ __________________________________________

Instructions
Complete all parts of this checklist and submit it, with one copy of all materials, to Marjorie Levine-Clark in the CLAS Dean’s Office, marjorie.levine-clark@ucdenver.edu.

Deadline Award Proposals should be emailed on or before the deadline of October 15, 2015, 5pm. Rolling proposals are accepted at any time.

Application Checklist

___Summary Vita/Resume (maximum of two pages)

___The title of the project

___The CLAS lead contact for the project and the names of any people collaborating on the project

___The target audience for the project

___A clear description of how the project enhances diversity and fosters a culture of inclusion within CLAS (no more than 250 words). If the project is an individual research project, be sure to address how your research would impact the CLAS mission in a broad manner.
The specific goals of your project, including the short- and long-term impact (no more than 250 words)

A detailed budget for the project, indicating specifically how funds will be used

Additional confirmed and anticipated sources of funding for the project

Amount requested from the DIIF