

Transferring into the College of Arts & Media

Evaluation of the Applicability of Transfer Credits

Once the Office of Admissions has received official copies of your transcripts, you will receive a list of credits that have transferred in and been awarded college-level credit. The next step is for an advisor to evaluate the applicability of these credits toward your degree plan. The College's Office of Advising & Student Services will place credits into the general education/core and possibly some of the major credits. Depending on the types of credits that transfer in, students may need to meet with a faculty member in their area of study to place additional credits. Students may be asked by either the advisors or faculty to submit course descriptions, syllabi, or portfolios as to best evaluate previous courses.

What if a course did not transfer in that I thought would count for something?

First, talk with your advisor. Bring a copy of your transcript from the institution where you took the course in question (unofficial is OK). They may be able to evaluate and explain the situation at that time, or they may refer you to a faculty member for the review of the course and explain the next steps.

Please note that courses that are currently "in progress" (i.e., you do not have a grade in the course yet) are not reviewed by Admissions, and students will need to request another transcript once those grades are posted. Students will not be able to register for their second semester unless the Office of Admissions has received the transcript bearing grades from the final semester.

Is there a difference between transferring credit, and using it towards my degree?

Yes. As described above, transfer is a 2-step process. Admissions will evaluate the transcript(s) and select the initial set of courses that will be given UC-Denver college-level credit. Second, the advisor will decide which of these credits can be used towards specific requirements. Courses accepted by Admissions but are not applicable toward the major or general education requirements will become general elective credit and will count only towards total credits completed.

What if I haven't been accepted yet?

Students who are thinking about applying to UCD and CAM or those who have *just* been accepted and have not received their transfer evaluation yet may request an *unofficial transfer evaluation*. This gives students an idea as to what credits would transfer in and be applied towards their requirements, thus, what they have remaining. However, it is not an official transfer evaluation or placement of credit. The Office of Admissions will officially evaluate transfer credits at the time of application. Then, the advisor may need to re-evaluate the applicability of credits. Students will need to bring in a copy of their transcript (unofficial is OK) to their meeting with an advisor.

What if I'm transferring from another College/School at UCD or from UCCS or Boulder?

We have access to transcripts for students who are already in the CU system, and, therefore, students do not need to provide them to us. Students already attending the Denver campus must apply to CAM by using an Intra-University Transfer form and may need to pass an audition, interview, or portfolio review. Students currently attending UCCS or Boulder will need to apply for Admissions and may need to pass an audition, interview, or portfolio review. Please schedule a time to meet with an advisor to review requirements for your new degree program (303-556-2279).

Also see:

Transfer Guides (www.cudenver.edu/admissions)
Non-UCD Core Guide (CAM Handout)
Advising Sheets & Sample Schedules for majors
Office of Admissions (303-556-2704; admissions@cudenver.edu)