June 6-July 30       Summer Semester

June 13 (Mon)        RTP: External reviewers identified and agree to evaluate; External reviewer packages completed

June 15 (Wed)        RTP: External reviewer packages sent to reviewers

July 1 (Fri)         HR: Fall Lecturer Hire Requests

July 4 (Mon)         Independence Day Observation – Campus Closed, No Classes

July 29 (Fri)        GTA Decisions: for Fall 2016

August 1 (Mon)       Visiting Scholars: Spring 2017 applications due

August 1 (Mon)       Course Transmittal: Spring 2017 deadline to Leo Darnell

August 1 (Mon)       Lecture Series Poster Competition Submissions Due

August 5 (Fri)       Final Review & Decisions with Chairs for under enrolled courses

August 8 (Mon)       Visiting Scholars: Spring 2017 department approvals

August 9 (Tues)      CAP Staff Meeting

August 11-18 (Thu-Thu) Skills Workshops (Architecture and Landscape Architecture)

August 15 (Mon)      RTP/CTT: dossiers due to Betsy Metzger by 5:00pm

August 15 (Mon)      Lecture Series Poster Competition Winners Announced

August 19 (Fri)      CAP New Student Orientation

August 22 (Mon)      Fall Classes Begin
                      First day faculty/staff may register with a tuition waiver

August 25 (Thurs)    Block Party

August 26 (Fri)      Lecturer/Adjunct Faculty Meet & Greet Lunch

September 1 (Thurs)  Catalog: New Courses/Revisions for 2017-18 to Patty McKissock

September 5 (Mon)    Labor Day Holiday - Campus Closed, No Classes

September 5 (Mon)    Sabbatical Requests: Special Requests due to Provost's Office

September 7 (Wed)    Census Date

September 8 (Thurs)  Student Information Day (11:30am-2:00pm)

September 9 (Fri)    College Faculty and Staff Meeting (12:30-2:30pm, Room 2005)

September 13 (Tues)  CAP Staff Meeting

September 16 (Fri)   RTP: External letters due; Faculty Visit to review teaching completed

Week of Sept 19      RTP/CTT: Primary Unit Evaluation Committees (PUECs) convene, begin review
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>September 22 (Thurs)</td>
<td>John Prosser Reception 5:30-7:30</td>
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<tr>
<td>Sept 28-30 (Wed-Fri)</td>
<td><strong>APA Colorado 2016 Annual Conference</strong> – Colorado Springs</td>
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<tr>
<td>October 5 (Weds)</td>
<td>Florian Idenburg (SO-IL) Guest Lecture Series 6PM</td>
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<tr>
<td>October 6-8 (Thurs-Sat)</td>
<td><strong>AIA Colorado Practice &amp; Design Conference 2016</strong> – Copper Mountain Resort</td>
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<td>October 11 (Tues)</td>
<td>CAP Staff Meeting</td>
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<tr>
<td>October 14 (Fri)</td>
<td>College Faculty and Staff Meeting (12:30-2:30pm, Room 2005)</td>
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<tr>
<td>October 21-24 (Fri-Mon)</td>
<td><strong>ASLA Annual Meeting 2016</strong> – New Orleans</td>
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<td>October 27 (Thurs)</td>
<td>Inaugural Driehaus Foundation Lecture</td>
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<td>October 27-29 (Thurs-Sat)</td>
<td>CARTA Fall Symposium</td>
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<tr>
<td>October 28 (Fri)</td>
<td>Outstanding Graduate Names due: for Fall 2016 MURP/MLA/MARCH</td>
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<tr>
<td>October 28 (Fri)</td>
<td><strong>Sabbatical</strong>/Post-Tenure Review/Non-Tenure Track Faculty Reports to Provost’s Office</td>
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<tr>
<td>November 1 (Tues)</td>
<td><strong>Sabbatical Requests:</strong> due to Department Chair</td>
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<tr>
<td>November 1 (Tues)</td>
<td><strong>RTP:</strong> PUEC Letters Due – noon</td>
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<tr>
<td></td>
<td>Dean’s Advisory Committee begins reviewing dossiers - afternoon</td>
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<tr>
<td>November 2 (Wed)</td>
<td><strong>RTP:</strong> PUEC Letters delivered to candidates</td>
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<tr>
<td>November 2 (Wed)</td>
<td>Graduate Tuition Awards Applications Spring 2016 Due Date</td>
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<tr>
<td>November 3-5 (Thurs-Sat)</td>
<td><strong>ACSA Administrators Conference 2016</strong> – Chicago</td>
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<tr>
<td>November 3-5 (Thurs-Sat)</td>
<td>A2RU National Conference</td>
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<td>November 8 (Tues)</td>
<td>CAP Staff Meeting</td>
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<tr>
<td>November 9 (Wed)</td>
<td><strong>RTP:</strong> Deadline for candidate to add material to dossier in response to Primary Unit letter, if desired</td>
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<tr>
<td>November 23 (Wed)</td>
<td><strong>RTP:</strong> Deadline for PUEC to respond to candidate’s additional material, if necessary</td>
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<tr>
<td>Nov 21-23 &amp; 25 (M-W &amp; F)</td>
<td>Fall Break (Students)— Campus Open, No Classes</td>
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<td>November 24 (Thurs)</td>
<td>Thanksgiving Break (Staff and Faculty) – Campus Closed</td>
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<tr>
<td>December 1 (Thurs)</td>
<td><strong>Course Transmittal:</strong> Summer 2017 deadline to Leo Darnell</td>
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<tr>
<td>December 1 (Thurs)</td>
<td><strong>HR:</strong> Spring Lecturer Hire Requests</td>
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<tr>
<td>December 5-9 (Mon-Fri)</td>
<td>Jury Week</td>
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<tr>
<td>December 9 (Fri)</td>
<td><strong>RTP:</strong> Dean’s Advisory Committee letters due – noon</td>
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<td>Dean’s Advisory Committee letters delivered to candidates</td>
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<td>If Dean's Advisory Committee disagrees with PUEC, DAC letter sent to PUEC</td>
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<tr>
<td>December 12-17 (Mon-Sat)</td>
<td>Finals Week</td>
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<tr>
<td>December 13 (Tues)</td>
<td>CAP Staff Meeting</td>
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<tr>
<td>December 16 (Fri)</td>
<td>Fall Studio Award Winners Announced</td>
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</table>
December 16 (Fri)  College Faculty and Staff Meeting (12:30-2:30pm)
December 16 (Fri)  GTA Decisions: for Spring 2017
December 16 (Fri)  **RTP:** Deadline for candidate to add material to dossier in response to DAC letter, if desired
December 16 (Fri)  **Catalog:** 2017-18 Catalog Text to Betsy Metzger
December 17 (Sat)  Commencement Ceremony (Convention Center) and College Reception (2nd Floor)
December 22 (Thurs)  Final grades available on UCDAccess and transcripts (tentative)
Dec 26-Jan 1 (Mon-Sun)  Winter Break – Campus Closed

**2017**

January 3-15 (Tues-Sun)  Winterim
January 3 (Tues)  **Course Transmittal:** Fall 2017 deadline to Leo Darnell
January 3 (Tues)  Final Review & Decisions with Chairs for under enrolled courses
January 5 (Thurs)  **RTP:** If Dean's Advisory Committee disagrees with PUEC, deadline for PUEC response
January 12 (Thurs)  **RTP:** Dossiers due to Provost’s Office
January 16 (Mon)  Martin Luther King, Jr. Holiday - Campus Open, No Classes
January 17 (Tues)  Spring Classes Begin
February 1 (Wed)  **Sabbatical Requests:** due to Dean's Office
February 2 (Thurs)  Fall degrees posted on UCDAccess and transcripts (tentative)
February 15 (Wed)  **Faculty Excellence:** Nomination Names due to Dean’s Office
February 15 (Wed)  **Sabbatical Requests:** due to Provost’s Office
February 27 (Mon)  **Faculty Excellence:** Dossiers due to Dean’s Office
March 1 (Wed)  Scholarship(s) Application Due Date
March 13 (Mon)  **Faculty Excellence:** Nominations due to Provost’s Office
March 14 (Tues)  Portfolio Night
March 23-25 (Thurs-Sat)  **ACSA Annual Meeting 2017** – Detroit, MI
March 20-26 (Mon-Sun)  Spring Break – Campus Open, No Classes
March 30 (Thurs)  Career Fair Reception at Springhill Suites
March 31 (Fri)  Career Fair
March 31 (Fri)  Distinguished Professor Nominations due to Provost’s Office
March (TBA)  International Student Luncheon
April 1 (Sat)  **Study Abroad:** Faculty Proposals Due
April 3 (Mon)  **Visiting Scholars:** Fall 2017 applications due
April 3 (Mon)  **Study Abroad:** 2017-2018 Program Approvals
April 3 (Mon)  Master of Architecture Spring 2017 Outstanding Graduate named
April 6 (Thurs)  50 Years of CAP in the Community Celebration
April 7 (Fri)  Scholarships: 2017-2018 CAP Decisions
April 14 (Fri)  **HR:** Summer Lecture Hire Requests
April 14 (Fri)  **RTP:** Department Chairs Give Candidates Preparation Documents
                   (Strategies for Success, RTP Policy, Department Criteria, Dossier Preparation Requirements)
April 27-29 (Thurs-Sat)  **AIA 2017 National Convention and Design Exposition** – Orlando, FL
April (TBA)  Art By Architects
April (TBA)  Doors Open Denver
May (TBA)  **CELA 2017 Annual Conference** – Beijing, China
May 1-5 (Mon-Fri)  Jury Week
May 1 (Mon)  **RTP:** Primary Unit Evaluation Committee identified/approved/written agreement to
                       serve; PUECs begin to advise candidate – assessment, discussion of CV, statements
May 5 (Fri)  Student Awards Luncheon
May 6-9 (Sat-Tues)  **APA National Planning Conference 2017** – New York City
May 8-13 (Mon-Sat)  Finals Week
May 13 (Sat)  Commencement Ceremony (Tivoli Quad) and College Reception (2nd Floor)
May 15-June 1 (Mon-Thurs)  Maymester
May 15 (Mon)  **RTP:** Candidate provides abbreviated statement and CV for external reviewers, and list
                       of suggested reviewers
May 29 (Mon)  Memorial Day Holiday – Campus Closed, No Classes
June 1 (Thurs)  MArch Advanced Standing Review
June 5-July 29  Summer Semester
June 12 (Mon)  **RTP:** External reviewers identified and agree to participate in evaluation; external
                       reviewer packages completed
June 14 (Wed)  **RTP:** External reviewer packages sent to reviewers

8/17/16