Template for Annual Program-Level Assessment Reports

Name of Program: _______________________________________________
Program Director: _______________________________________________
E-mail for Program Director: ______________________________________
Person Completing Report: _______________________________________
E-mail for Person Completing Report: _______________________________
Date Report Submitted: ___________________________________________

(YOU MAY “CUT AND PASTE” FROM YOUR PREVIOUS REPORT IF NO CHANGES
HAVE BEEN MADE TO SECTIONS 1-6 BELOW.)

1. Program's educational goals or objectives:

2. Student learning outcomes: Describe the desired student learning outcomes in terms
   of knowledge objectives, skill objectives, and (if applicable) dispositional objectives.

3. Assessment methods or techniques: Put a check mark next to the measurement
   methods that were used.
   _____ Capstone courses
   _____ Common multisectional course exams and/or specific questions
   _____ Course-based exams or other assessment measures developed by faculty and/or
     specific questions
   _____ Non-course-based exams developed by faculty and/or specific questions (e.g.,
     exit exams, comprehensive exams)
     External reviewers
     _____ Focus groups
     _____ Internships -- evaluations by supervisors
     Interviews with individual students
     _____ Knowledge surveys
     _____ National licensing exams
     _____ Oral presentations
     _____ Panel discussions
     _____ Performances (e.g., in fine arts)
     _____ Performance assessments
     _____ Portfolios (paper)
     _____ Portfolios (electronic)
     _____ Poster presentations
     Projects
     _____ Students’ self-assessments
     _____ Standardized exams
     _____ Student advisory councils
     _____ Surveys for seniors, graduates, employers
     _____ Videotapes of student presentations
     _____ Written papers or reports
     _____ Other—explain: ___________________________________________
4. Sampling: For the major assessment methods or techniques that were used, describe the sampling methods – i.e., from whom were the assessment data collected
   a) Method #1:
   b) Method #2:
   c) Method #3:

5. Data collection methods: Describe how data were collected and by whom:
   
<table>
<thead>
<tr>
<th>Type of Data</th>
<th>Collected By</th>
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6. Assessment scoring methods: Describe how the assessments were scored (e.g., calculations of total scores on objective tests; determination of categorical scores via the use of a scoring rubric on open-ended tasks, etc.) and by whom:
   
<table>
<thead>
<tr>
<th>Type of Scoring</th>
<th>Scored By</th>
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7. Results: Succinctly describe the results for the major assessment methods or techniques that were used. (For example, “92% of the students who took comprehensive exams this year passed.”)
   a) Method #1:
   b) Method #2:
   c) Method #3:

8. Interpretation of results: Succinctly interpret the results (holistically or for each method separately).

9. Use of information (the "feedback loop"): Describe how the results were or will be used to make programmatic decisions (e.g., Were curricular changes recommended? Implemented?)

10. Describe any changes you have made to your assessment plan as a result of what you learned from the “feedback loop.” (Note: Include these changes in next year’s “results” reports.)